



# VACANCY NOTICE

## BRITISH VIRGIN ISLANDS PHYSICAL PLANNING APPEALS TRIBUNAL

*The Government of the Virgin Islands is seeking qualified persons to serve as members of the Appeals Tribunal (Physical Planning)*

### PHYSICAL PLANNING APPEALS TRIBUNAL

The Appeals Tribunal (Physical Planning) was established under the Physical Planning Act, 2004 and is under the portfolio of the Premier's Office. The Appeal Tribunal's purpose is that of hearing appeals under the Physical Planning Act 2004 to examine issues between the parties (Authority and applicants) to determine the merits of appeals of the Authority's decisions

### TRIBUNAL MEMBERS

In contributing to the governance and policy direction of the Appeals Tribunal, prospective candidates must bring special talent, skill, and knowledge. This may include experience, understanding of basic tribunal procedures, business, and an enthusiasm for the work of the organisation, willingness to learn Tribunal skills, technical skills, and the ability to listen.

Persons applying to serve on the Tribunal should have the professional competencies and a balance of skills that match the mandate and responsibilities of the Physical Planning Appeals Tribunal.

### THE IDEAL CANDIDATES SHOULD EMBODY THE FOLLOWING QUALITIES:

Since most of the work of the Board will be done during regularly scheduled meetings, the competencies required for an effective Chair include the ability to:

- a) Be willing to make a professional commitment to the Tribunal in carrying out its vision and mission and actively contribute to the discussion on related topics;
- b) demonstrate a clear understanding of the industry and the needs of its stakeholders;
- c) partner with the Chairperson to ensure that all Tribunal decisions are carried out and that actions to achieve the Tribunal's goals are successfully executed;
- d) demonstrate a commitment to confidentiality, integrity, and good corporate governance;
- e) be capable and willing to attend scheduled Tribunal meetings, and actively contribute to the Tribunal deliberations;
- f) develop a good working relationship with other Tribunal members.
- g) think strategically, manage complexity and act decisively and
- h) Demonstrate ability and willingness to work effectively and collaboratively in a group.

### TRAINING /SKILL/EXPERIENCE REQUIREMENTS:

Tribunal members must possess the requisite knowledge, experience and /or training, in the Physical Planning sectors:

- a) Land development matters
- b) Environmental, coastal, and marine matters
- c) Agriculture
- d) Commerce and industry

- e) Economic and financial matters
- f) Crown lands
- g) Housing
- h) Infrastructure and utilities and
- i) Other areas relevant to physical planning

### QUALIFICATIONS: APPLICANTS MUST HAVE

- (i) a Bachelor's degree or ten years' experience in planning, architecture building designs, building engineering, environmental design and or
- (ii) eight years' experience as a professional in an area of the physical planning sectors listed in Section D and have a demonstrable understanding of physical and land development.

Applicants must reside in the Virgin Islands and meet all the conditions of eligibility.

Applicants should complete the application form email and/or hand deliver it with a cover letter, resume or curriculum vitae and submit to:

Applications to only:

Permanent Secretary  
Premier's Office  
Cutlass Building  
Second Floor Road Town,  
Tortola British Virgin Islands

Tel: (284) 468-2152  
Email: [premieroffice@gov.vg](mailto:premieroffice@gov.vg)

**CLOSING DATE: 29th June, 2022**