



VACANCY NOTICE

FESTIVAL AND FAIRS COMMITTEE

The Government of the Virgin Islands is seeking qualified persons to serve as:

1. **A CHAIRPERSON,**
2. **A VICE CHAIRPERSON**
3. **NINE [9] COMMITTEE MEMBERS,**

at least three of whom must be residents of the Sister Islands.

Persons who wish to serve on the Committee should be:

- a) deemed to belong to the Virgin Islands by birth or descent; or
- b) a resident in the Virgin Islands for a minimum of 25 years and holding a certificate of belonger status for the same period

FESTIVAL AND FAIRS COMMITTEE:

The Festival and Fairs Committee was established under Section 2 of the Festival & Fairs Act. The Committee's roles include preparing, conducting, and managing annual festivals and other entertainment activities designated under Section 4 1;(b) "to initiate cultural and recreational activities and encourage public participation in those activities".

KEY RESPONSIBILITIES OF THE COMMITTEE:

1. The planning and oversight of annual festivals and other entertainment activities;
2. Initiating cultural and recreational activities and encouraging public participation;

3. Understanding the cultural needs of the Territory;
4. Undertaking and assisting in the development of projects that will generate funds for the Committee and for the purpose of providing financial support to any organization that is engaged in social, cultural, or charitable activities for the benefit of members of the public;
5. Advising the Minister on such other matters as may be referred to the Committee by the Minister;
6. Effectively developing and promoting festivals and other cultural activities in the Territory.

Persons applying to serve on the Committee should possess requisite leadership skills, sound knowledge of the Territory's cultural heritage, knowledge, and/or have a willingness to learn about and analyze emerging issues in law and human rights, both locally and globally.

LEADERSHIP POSITIONS

CHAIRPERSON & VICE-CHAIRPERSON:

- Highly reputable individuals with experience in event management, cultural development, and management. The Chairperson leads the committee and ensures effective governance and strategic direction as it relates to all festivals and other cultural activities in the territory. Whereas the Vice Chairperson renders support and serves in the absences of the Chair.

RENUMERATION:

Non-public officer members may be entitled to remuneration or allowances as approved by the Cabinet.

APPLICATION PROCESS:

Applicants should email their cover letter and resume/curriculum vitae to **MTCS@gov.vg** with the subject line: "**Application for [Position] – Festival and Fairs Committee**". All applications should be addressed to:

Permanent Secretary
Ministry of Tourism, Culture and Sustainable Development
2nd Floor, Cutlass Tower
Road Town, Tortola, Virgin Islands

Tel: (284) 468-2161

CLOSING DATE: Monday, 10th March, 2025