

# VACANCY NOTICE

## CHAIRPERSON, INTEGRITY COMMISSION

The Government of the Virgin Islands is seeking a qualified person to fill the **vacancy of Chairperson, Integrity Commission**.

### Role of the Integrity Commission

In accordance with Section 4 (1) of the Integrity in Public Life Act, 2021 (the "Act"), a Commission must be established under the name of "Integrity Commission" (the "Commission"). This Commission is to make provision for the promotion and enhancement of ethical conduct of persons in public life and related matters.

The primary functions of the Commission as outlined in section 5 of the Act are to:

1. receive and investigate complaints regarding any breaches or non-compliance with the provisions of this Act;
2. without prejudice to the provisions of any other enactment, conduct an investigation into corruption under this Act referred to it by any person;
3. make recommendations and to advise public bodies of any changes in practices and procedures which, in the opinion of the Commission, will reduce the likelihood or the occurrence of acts of corruption;
4. conduct educational programmes and training relating to the role of the Commission in promoting ethical conduct and;
5. perform such other functions or exercise such powers as may be conferred on it under this Act or any other enactment.

The Commission will consist of five persons appointed by the Governor: a Chairperson; one person selected by the Governor; one person nominated by the Premier; one person nominated by the Leader of Opposition; and one person nominated by the BVI Christian Council.

### Requirements for Chairperson

Section 4 (3) of the Act states that membership of the Commission should include a Chairperson, who is a retired judge or attorney

at law with at least fifteen years of active duty, and who has practiced in the Virgin Islands or within the jurisdiction of the Organisation of the Eastern Caribbean States.

A person appointed to the Commission shall be a person of high integrity, capable of exercising competence, diligence, sound judgment and impartiality in fulfilling his or her duties pursuant to the Act.

A person shall not be qualified to be appointed as a member of the Commission if that person:

- (a) is a person in public life or is otherwise exercising a public function;
- (b) has, at any time during the three years preceding the date of appointment, been a person in public life or otherwise exercised a public function;
- (c) has, at any time during the five years immediately preceding the date of appointment, held office in a political party;
- (d) would otherwise be disqualified, in accordance with the Constitution, to be a member of the House of Assembly;
- (e) has been convicted of an offence within or outside the Virgin Islands;
- (f) is an undischarged bankrupt or has compounded with his or her creditors;
- (g) is not a Belonger; or
- (h) has been certified by a medical practitioner to be of unsound mind..

Initial Responsibilities (within six months of appointment)

1. Assist in the formal establishment of the Integrity Commission to include, but not limited to, advising on, and establishing the operational procedures and protocols of the Commission.
2. Develop management strategies of the Commission, including a communication and public relations strategy, while establishing the operational legal parameters of the Commission.

### Behavioural Competencies

1. Manage time to meet the objectives of the Commission
2. Must be trustworthy and confidential
3. Manage self to set an example
4. Have the ability to make decisions

5. Remain politically impartial
6. Possess a natural affinity for cultivating relationships while convening, facilitating, and building consensus among diverse individuals;
7. Possess personal qualities of integrity, credibility, and a passion for improving the Public Service; and
8. Preside over meetings of the Commission.

Working Conditions/Environmental Factors:  
Normal office environment

Skills and Competencies Required:

Persons expressing an interest to serve as Chairperson of the Commission should be knowledgeable and well-versed in matters pertaining to public life, and be in alignment with the criteria as outlined in the Act.

### How to Apply:

Candidates wishing to serve in this capacity are asked to submit a cover letter and resume/curriculum vitae inclusive of the following:

- Biographical information;
- Employment record;
- Educational background/qualifications;
- Previous Board experience including dates of terms;

and include:

- Police certificate;
- Two References, attesting to professional experience and character, respectively

and submit in a sealed envelope marked 'Open by Addressee Only' to the attention of:

Mrs. Carolyn Stoutt Igwe  
Permanent Secretary  
Premier's Office  
Road Town, Tortola  
British Virgin Islands

Applications should be delivered to the Premier's Office, First Floor, Cutlass Tower, Road Town, Tortola or emailed to [cstoutt-igwe@gov.vg](mailto:cstoutt-igwe@gov.vg) by 29th April, 2024.

**CLOSING DATE:**  
**29th April, 2024**