

Opening Date: 12 August 2022
Closing Date: 26 August 2022
Location: Tortola
Vacancy Notice No. 82 of 2022
Job Classification: Grade 9
Ministry/Department/Unit: Department of Agriculture and Fisheries
Position Details: One year Probationary period
Established position
Employment Type: Full-time
Remuneration/Benefits: Salary range **\$28,818-\$35,962 per annum**. Salary will be commensurate with qualifications and experience.

JOB VACANCY NOTICE

Agricultural/Fisheries Officer I

Government of the Virgin Islands



ROLE SUMMARY

The successful applicant will assist the agricultural sector in agronomy, produce and development matters in order to facilitate the sustainable growth of the agricultural sector in the Territory.

MAIN RESPONSIBILITIES

1. Assist with the design and implementation of long term strategies in order to be responsive to the needs of the Agricultural sector.
2. Attend meetings, workshops and training sessions as instructed to ensure awareness of any changes in policies or procedures relevant to the role.
3. Coordinate seminars, meetings and events; attend, record and report as required.
4. Assist in the collection and tabulation of damage assessments and identify markets for farmers and provide suitable prices for farmers in order to facilitate the sustainability of the Agricultural sector.
5. Assist with research as required for the formulation of reports, developments or amendment of legislation.
6. Perform any other related duties as required by Supervisor or any other senior officer in order to contribute to the effectiveness and efficiency of the department.

BEHAVIOURAL COMPETENCIES

1. Manage your own resources and professional development
2. Manage self to model behaviour in meeting organisational standards
3. Manage your time effectively
4. Provide leadership in your area of responsibility
5. Develop the trust and support of colleagues and stakeholders
6. Identify customer requirements and plan to meet these
7. Ensure products and services meet quality requirements

WORKING CONDITIONS/ ENVIRONMENTAL FACTORS

- Exposure to animal pests and diseases, dead animals, pharmaceuticals and/or allergens, biological/laboratory materials
- Normal office environment and fieldwork
- Clinical environment
- On-call

MINIMUM QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in Agricultural Science or related field
- Two (2) years related experience
- Valid BVI driver's license required
- Good knowledge of Government structure, policies and procedures
- Good knowledge of applicable policies, regulations and laws
- Good knowledge of basic/routine surgical and medication procedures
- Good knowledge of abattoir operations and meat inspection procedures
- Good knowledge of common animal diseases/food borne and zoonotic disease/recognition of important and common disease causing organisms; diagnosis, treatment/management, control/prevention.
- Good knowledge of animal related disease: significant, diagnosis and treatment/control/prevention
- Good knowledge of animal behaviour as well as physical and chemical restraint
- Good interpersonal skills
- Good oral and written communication skills

HOW TO APPLY

All applications for employment to the Public Service, including applications for transfer under the Employee Mobility Programme must be submitted to the address provided below by the job closing date.

Agency:

Public Service Commission
c/o Department of Human Resources
2nd Floor Simms Building
Road Town, Tortola VG 1110
British Virgin Islands

or by email: hrdbvi@gov.vg

Applicants should submit the Employment Application (available at: www.bvi.gov.vg); a Résumé/Curriculum Vitae of their relevant experience and qualifications; with two personal reference letters; certified copies of identification, citizenship, and academic certifications/diplomas/licenses, along with a police certificate from your place of residency.

Applying through the Employee Mobility Programme: Applicants interested in transferring to the Public Service through the Employee Mobility Programme must submit the standard Employment Application (see above) along with the Employee Mobility Application (available at: www.bvi.gov.vg/services/emp). All sections of both forms must be thoroughly completed in order to prevent delays in processing applications. For more information about the Employee Mobility Programme, click www.bvi.gov.vg/services/emp.

Important Notice: Qualified candidates who are considered for potential employment with the Government of the Virgin Islands may be requested to provide further criminal history record information. Evidence of a criminal conviction or other relevant information obtained shall not automatically disqualify an individual from employment with the Government of the Virgin Islands.

It is the policy of the Government of the Virgin Islands that appointments to the Public Service, and promotions within the Service, be based on the merit principle – without discrimination based on race, age (save as restricted by law), religion, political affiliation, sexual orientation, marital status, or family relationship.

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CONTACT THE DEPARTMENT OF HUMAN FOR MORE INFORMATION ABOUT THE EMPLOYMENT PROCESS:
Department of Human Resources • E-mail hrbvi@gov.vg