

Apprenticeship Training Employment and Development (RATED) Programme

REGISTRATION FORM

Please read carefully before proceeding to complete this application:

1. The RATED programme is open to **unemployed or underemployed Virgin Islanders/Belongers ONLY**.
2. If you are employed on a full-time basis, you are **NOT eligible** to participate in this programme.
3. Public Officers are **NOT eligible** to participate in this programme.
4. You must submit a copy of a valid Belonger Card or British Overseas Territory Citizen (Virgin Islands) Passport in support of this application.

Please ensure that the application form is completed clearly.

*Required Fields

PERSONAL INFORMATION			For Official Use
*First Name:	Middle Name:	*Surname:	
*Physical Address:		*District where you live:	
Phone Number:	*Mobile:	Email:	
*Date of Birth (D/M/Y):	*Age:	*Gender:	
*Are you a Virgin Islander/Belonger? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If No, please see note #1 above)</i>			Registration accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No If No Give Reason(s):
Belonger Card No:	Passport No:	*Social Security No:	
Tax ID Number:	*NHI Number:	Driver's License No:	
*Emergency Contact (Name and Phone Number):			
EMPLOYMENT STATUS			
*I am: <input type="checkbox"/> presently unemployed and not receiving any income <input type="checkbox"/> presently employed on a part-time basis Place of Employment: _____ Hours of Work: _____ <input type="checkbox"/> presently self-employed and not receiving any income <input type="checkbox"/> presently employed on a full-time basis <i>(Please see note #2 above)</i>			
SKILLS & WORK EXPERIENCE			
Please list your highest level of education attained:			
Please list your labour skills, if applicable: <i>(May use separate sheet if necessary)</i>			
Please list your work experience, if applicable: <i>(May use separate sheet if necessary)</i>			

Please list your computer skills, if applicable: <i>(May use separate sheet if necessary)</i>		
*Areas of Interest <i>(Please ONLY select THREE (3)):</i>		
___ Landscaping ___ Bush Cutting ___ Painting (curbs/guard rails, etc.) ___ Ghut Cleaning ___ Waste Management ___ Construction ___ Carpentry ___ Electrician ___ Plumbing ___ Repairs to Recreational Facilities and other spaces ___ Agriculture/Fisheries ___ Marine/Yachting	___ Communications/Public Relations ___ Administrative/Clerical Work ___ Data entry/Digitisation of paper records ___ Culinary/Hospitality/Tourism ___ Legal/Professional Services ___ Goods and Services ___ Janitorial Services ___ Financial/Insurance ___ Statutory Body/Agency ___ Health Sector ___ Education ___ Wholesale/Retail Trade ___ Real Estate ___ Other _____	
*Are you physically able to perform the kind of work selected (Y/N)?		
Please list any disabilities you may have:		
*Declaration:		Notes/Comments:
I, _____, declare that the information submitted in this form, is completed accurately to the best of my knowledge. I understand that submission of false information can adversely affect my approval to participate in the RATED Programme. I also agree that if I am selected to participate in the programme and I accept the offer presented, I will abide by the conditions of the work/training opportunity and I will perform my responsibilities under the opportunity with diligence.		
Signature:	Date:	

Copies of Supporting Documents attached:

Belonger Card Passport Driver's License Tax ID Registration

Social Security Card NHI Card Resume *(Please attach if interested in Administrative Work)*

Submit completed application form to:

Permanent Secretary
 Premier's Office, 2nd Floor Cutlass Tower, Road Town, TORTOLA

or

District Offices located on the Sister Islands

or

Email to premieroffice@gov.vg