



GOVERNMENT OF THE VIRGIN ISLANDS
TEACHING SERVICE COMMISSION
ADVERTISEMENT NO. 2/2024

Applications are invited from qualified persons to fill the posts of **Assistant Principal, Primary**.

Salary:

Entry in the scale will depend on qualification and teaching experience.

Minimum Qualifications:

- Bachelor's Degree in Education and a Teachers' Certificate along with at least seven (7) years teaching experience.
- Working knowledge of the Public Service Management Code, Education Act, 2004, Education (Amendment) Act, 2014, and governing policies/ regulations

Responsibilities:

- Provide assistance and opportunities for all members of staff to participate in the development of school policy
- Ensure the observance of the provisions of the Education Act, 2004, and any applicable regulations/policies
- Provide assistance to the Principal about the work of staff where this is relevant to their future employment, deployment, increment, promotion
- Manage school in the absence of the Principal.
- Assistant with the preparation and implement school plans
- Any other duties assigned by Principal

Appointment:

- One-year probationary period
- Appointment subject to medical fitness

Benefits if recruited from outside the Territory:

- Relocation assistance, housing, telephone and travel allowances and gratuity at 5% (on successful completion of contract)

Location:

- Tortola or Virgin Gorda, Virgin Islands

Applications:

- Applications giving full details of age, qualifications, experience, marital status, and availability, accompanied by two references should be sent to The Secretary, Teaching Service Commission, Ministry of Education and Culture, P.O. Box 72, Road Town, TORTOLA VG1110, VIRGIN ISLANDS. Application can be sent to hr@vischools.edu.vg or shelettsome@gov.vg

Closing date for receipt of applications is 22nd February, 2024.