



# NOTICE TO TENDERERS

PTN No. 27 of 2021

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The Government of the Virgin Islands (British) invites tenders for **the Collection of Solid Waste demarcated by the following boundaries in Tortola: Zone 1 through 6; North Sound and The Valley, Virgin Gorda, Anegada and Jost Van Dyke.**

## SCOPE OF WORKS

1. Zone 1 areas include main road from Prospect Reef, Slaney, Duffs Bottom, Sea Cow's Bay, Palestina, Hannah's Pockwood Pond, Towers to West End, Frenchman's Cay, Zion Hill, Cappoon's Bay, Little Apple Bay and Carrot Bay.
2. Zone 2 areas include Road Reef, Macnamara, Main Street, Long Bush, Lower Estate, Sugar Mill Road, Botanic Station, Scatliffe Alley and Wickhams Cay.
3. Zone 3 areas include Huntum's Ghut, John's Hole, Horsepath, Tobacco Wharf, Pasea, Purcell, Johnson Ghut, Free Bottom and Fort Hill.
4. Zone 4 areas include Baugher's Bay, Gene Hill, Fish Bay, Kingston, Sophie Bay, Brandy Wine Bay, Paraquita Bay, Hodge's Creek and Fat Hog's Bay.
5. Zone 5 areas include Long Look, Greenland, Little Dix Hill, Josiah's Bay, East End, Parham Town, Beef Island and Trellis Bay.
6. Zone 6 areas include Hope Hill, Belle Vue, Sabbath Hill, Manchester, Long Trench, Fahie Hill, Harrigan, Meyers, Chalwell, Doty, Ballast Bay, Cane Garden Bay and Brewers Bay.
7. The North Sound Section includes the entire North Sound and the main road leading from North Sound up to the point of entrance to North Sound Hill Dumpsite.
8. The Valley Section includes the entire Valley and all areas to the North, including Handsome Bay, Savannah and Pond Bay.
9. The Jost Van Dyke Section includes Great Harbour, Little Harbour and White Bay.
10. Anegada, the entire island of Anegada

## INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish the following:

- 1) Certificates of Good Standing in respect of Social Security and Taxes including Payroll Taxes and Property Taxes<sup>1</sup> from :
  - a) The Director of Social Security Board
  - b) The Commissioner of Inland Revenue, and
  - c) The Director of National Health Insurance
- 2) A Certificate of Good Standing from Commercial Registry (if company is a registered company)
- 3) A valid Trade License for the specific type of work detailed in the tender document.
- 4) Proof of possession of the equipment required for the job, by submission of copy(s) of vehicles Registration or Insurance Certificate.  
Or
- 5) Proof of the ability (by way of letter from the bank) to finance acquisition of the equipment required for the job and a bill of sale from the supplier.

**NB: The equipment required are a rear loading compactor truck (minimum 20 yd<sup>3</sup>) and a dump truck (minimum 3 yd<sup>3</sup>) – (Tortola (Zone 1-6), The Valley, Virgin Gorda)**

**NB: The equipment required are a rear loading compactor truck (minimum 8 yd<sup>3</sup>) and a dump truck (minimum 3 yd<sup>3</sup>) – (North Sound, Virgin Gorda, Jost Van Dyke)**

**NB: The equipment required are a rear loading compactor truck (minimum 8 yd<sup>3</sup>) and a dump truck (minimum 3 yd<sup>3</sup>) or at least a dump truck (minimum 3 yd<sup>3</sup>) –(Anegada)**

- 6) Experience regarding past projects with similar scope and magnitude of this assignment and handling and operating of heavy equipment (past 5yrs).

<sup>1</sup>The date of issue on the above-mentioned certificates and trade license should be no later than one month prior to date of submission.

Tenderers must provide with their tender, a Tender Bond/Tender Security, not less than 1% of the bid price, in the form of a bank guarantee, banker's draft, certified cheque, or a bond provided by an accredited Insurance agency.

Failure on the part of tenderers to enclose the supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

## APPLICATION FOR DOCUMENTS

Bid documents will be available from Monday, 9th August, 2021, on weekdays between 9:00 am to 4:00 pm. Bidding documents will be sent to bidders electronically upon request to [procurement@gov.vg](mailto:procurement@gov.vg) with the subject title "Tender for the Collection of Solid Waste in the specific Zone" Bidders are advised that the destination mailbox is NOT automated to send bidders a dated and time acknowledgement of receipt and delivery



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of their message. Therefore, bidders should not assume that their email has been safely received and it is the responsibility of the bidder to follow up with the Procurement Coordinator using the contact information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will GOVI or the Procurement Unit, Ministry of Finance, be responsible for non-receipt of documents by bidder.

## ADDRESS FOR CORRESPONDENCE ONLY

Procurement Coordinator  
Ministry of Finance  
Procurement Unit  
Qwomar Trading Building #2, 2nd Floor  
Road Town, Tortola  
British Virgin Islands

Tel: (284) 468-4243/5921  
Email: Procurement@gov.vg

A virtual pre-tender meeting is scheduled for Wednesday, 25th August, 2021 at 10:00 am local time. Due to Covid-19 preventative measures and social distancing guidelines established by the Ministry of Health and Social Development, all prospective tenderers will be notified of the access code and password prior to the meeting.

## SUBMISSION OF TENDERS

Interested tenderers should submit one (1) original, three (3) copies and one (1) flash drive containing the bidder's documents. The original bid should be placed in a sealed envelope and marked "ORIGINAL" and the additional copies placed in another sealed envelope and marked "COPIES". Both envelopes should then be placed in an outer envelope and marked "**Tender for the Collection of Solid Waste in the specific Zone**" and addressed to:

The Chairman  
Central Tenders Board  
Ministry of Finance  
Procurement Unit  
Qwomar Trading Building #2, 2nd Floor  
Blackburne Road, Tortola  
Virgin Islands, VG1110

All tenders must be deposited in the Tender Box at the Ministry of Finance (Procurement Unit), Qwomar Trading Building #2, Blackburne Road, Tortola, Virgin Islands, by the bearer not later than **10:00 a.m. local time on Tuesday, 14th September, 2021**. Tenders will not be received after the Tender Box is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, Qwomar Trading Bldg #2, 2nd Floor at **11:00 a.m. local time on Tuesday, 14th September, 2021**. Tenderers are invited to witness this process via Webex. Tenderers will be provided with the access code and password prior to the opening.

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

Ministry of Finance  
Procurement Unit  
Qwomar Building #2, 2nd Floor  
Blackburne Road, Tortola