



# NOTICE TO TENDERERS

PTN No. 12 of 2020

The Government of the Virgin Islands (GOVI) through the Ministry of Finance, Procurement Unit (MOF PU) now invites seal bid for the Supply and Installation of Radar and Camera Border Security Surveillance Equipment for HM Customs.

## SCOPE OF WORKS

Supply and Installation of Radar and Camera Border Security Surveillance Equipment for HM Customs at strategic locations, and should be able to track objects, detected. The system should be designed to include/utilise existing towers, which will provide infrastructure to be installed in order to extend the communications to the relevant radar and cameras and on to the Command Centre.

## INSTRUCTIONS TO BIDDERS

Tenderers are required to furnish the following:

- **Schedule of Works, Supply and Installation**
- **Form of Bid**
- **Proposed Works Programme (Method Statement)**
- **Financial capability for procurement and to perform works (Financial statements for the past 3 years)**
- **Technical capability**
- **Delivery Schedule**
- **Valid Trade Licence**
- **Proof of Company Registration (if applicable)**
- **Certificate of Good Standing from the National Health Insurance**
- **Certificate of Good Standing from Social Security**
- **Certificate of Good Standing from Inland Revenue Department**

## APPLICATION FOR DOCUMENTS

Bid documents will be available from Wednesday, 25 November, 2020 between the hours of 9:00 am to 4:00 p.m. Bidding documents will be sent to bidders electronically upon request to [procurement@gov.vg](mailto:procurement@gov.vg) with the subject title "Supply and Installation of Radar and Camera Border Security Surveillance Equipment for HM Customs". Bidders are advised that the destination mailbox is NOT automated to send

bidders a dated and time acknowledge receipt and delivery of their message. Therefore, bidders should not assume that their email has been safely received and it is the responsibility of the bidder to follow up with the Procurement Coordinator using the contact information below if an acknowledgement of receipt is not received within one (1) working days of submission of their email. Under no circumstance will GOVI or the Procurement Unit, Ministry of Finance will be responsible for non-receipt of document by bidder.

## Address for Correspondence Only

Procurement Coordinator  
Ministry of Finance  
Procurement Unit  
Qwomar Trading Building #2, 2nd Floor  
Road Town, Tortola  
British Virgin Islands

Tel: (284) 468-4243/5921  
Email: [Procurement@gov.vg](mailto:Procurement@gov.vg)

A virtual Pre-Tender meeting via WebEx will be held on 2 December 2020 at 10:00 a.m. Bidders will be provided with the access code and password.

## SUBMISSION OF TENDERS

Bidder must submit **one (1) Original copy, three (3) additional copies and one (1) soft copy (Flash Drive)** of the complete bid package, including appendices and supporting literature. The original bid and copies must be clearly marked accordingly, and all information must be legible. **The Flash Drive copy MUST be Identical to Original copy.** Bidder must place the original and each copy in separate sealed envelopes. Each envelope must be marked with the reference **"PG/RFQ/2020/MOF/02 - Supply and Installation of Radar and Camera Border Security Surveillance Equipment for HM Customs"**. All envelopes must be placed in a single sealed envelope, which must be clearly marked with the reference **"PG/RFQ/2020/MOF/02" - Supply and Installation of Radar and Camera Border Security Surveillance Equipment for HM Customs** and **"DO NOT OPEN BEFORE 10:00 a.m. on Wednesday, 9 December, 2020.**

Envelopes should be addressed to:  
The Chairman  
Central Tenders Board  
Ministry of Finance  
Procurement Unit  
Qwomar Trading Building #2, 2nd Floor  
Blackburne Road, Tortola  
Virgin Islands, VG1110

All tenders must be deposited in the "Tender Box" at the Ministry of Finance (Procurement Unit) Qwomar Trading Building No. 2, 2nd Floor, Blackburn Road, Waterfront Drive, Tortola, British Virgin Islands by the bearer not later than **10:00 a.m. local time on 9 December 2020.** Tenders **will not be** received after the **"Tender Box"** is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, Qwomar Building No. 2, 2nd Floor at 11:30 a.m. local time on Wednesday, 9 December 2020. Bidders are invited to witness this process via WebEx. Bidders will be provided with the access code and password prior to the opening of the bids.

The Government of the Virgin Islands (British) does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

**Procurement Unit  
Ministry of Finance  
Government of the Virgin Islands  
Qwomar Building #2  
Blackburne Road, Tortola  
British Virgin Islands**