



NOTICE TO TENDERERS

PTN No. 13 of 2023

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The Government of the Virgin Islands through the Ministry of Natural Resources and Labour now invites proposal to procure a Customised Monitoring Vessel that is equipped and suitable to allow the Ministry of Natural Resources and Labour to enhance the Territory's capacity to effectively monitor its marine resources.

SCOPE OF WORKS

The proposed works comprised of the procuring of a research vessel that is equipped and suitable to allow the Ministry of Natural Resources and Labour to enhance the Territory's capacity to effectively monitor its marine resources. The Vessel will serve as a 'general-purpose' monitoring vessel used to monitor habitat and fauna in the territorial waters through sampling (water, sediment and marine resources), pollution assessments, ecosystem assessments and marine surveillance. It is expected to traverse bays, beaches and other coastal locations including near shore sites and environmental monitoring activities.

INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish the following:

- 1) Proof that the company or individual is in good standing with respect to taxes, duties, social security and national health insurance contributions, company registration, or payments due to the Government of the Virgin Islands. Certificates of Good Standing must be obtained from the Director of Social Security Board and National Health Insurance, and the Commissioner of Inland Revenue.
- 2) Tenderers registered as companies in the British Virgin Islands are required to submit a Certificate of Good Standing from the Commercial Registry.
- 3) Tenderers operating in the British Virgin Islands are required to submit a Trade License (valid for 2023) related to the provision of the required goods.

- 4) Foreign companies must submit a valid business license and other statutory and regulatory documents of the company in its country of origin.

Failure on the part of tenderers to enclose the supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

APPLICATION FOR DOCUMENTS

Bid documents will be available from Tuesday, 30th May, 2023, on weekdays between 9:00 am to 4:00 pm. Bidding documents will be sent to bidders electronically upon request to procurement@gov.vg with the subject title **"Supply of Customized Monitoring Vessel for the Ministry of Natural Resources and Labour"**. Bidders are advised that the destination mailbox is not automated to send bidders a dated and time acknowledgement of receipt and delivery of their message. Therefore, bidders should not assume that their email has been safely received and it is the responsibility of the bidder to follow up with the Procurement Coordinator using the contract information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will GOVI or the Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by bidder.

Address for Correspondence Only

Procurement Coordinator
Ministry of Finance
Procurement Unit
Rita Frett Georges Building, 2nd Floor
Waterfront Drive
Road Town, Tortola
British Virgin Islands

Tel: (284) 468-4243/4245
Email: Procurement@gov.vg

A virtual Pre-Tender meeting via WebEx is schedule for **Wednesday, 14th June, 2023 at 10:00 am**. The access code and password will be providing prior to the meeting. All prospective tenderers are invited to attend.

SUBMISSION OF TENDERS

Interested tenderers should submit one (1) original and three (3) copies plus one (1) flash drive containing the bidder's documents. The original bid should be placed in a sealed envelope and marked "ORIGINAL" and the additional copies placed in another sealed envelope and marked "COPIES". Both envelopes should then be placed in an outer envelope and marked **"Supply of Customised Monitoring Vessel for the Ministry of Natural Resources and Labour"** and addressed to:

**The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
Rita Frett Georges Building 2nd Floor
Road Town, Tortola VG1110
Virgin Islands**

All tenders must be deposited in the "Tender Box" at the Ministry of Finance (Procurement Unit), Rita Frett George Building 2nd Floor, Road Town, Tortola, Virgin Islands, by the bearer not later than **10:00 a.m. on Tuesday, 11th July 2022**. Tenders will not be received after the "Tender Box" is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, Rita Frett George Building 2nd Floor, Road Town, Tortola Virgin Island, at 11:00 a.m. on **Tuesday, 11th July 2023**. Tenderers are invited to witness this process via "Webex". Tenderers will be provided with the access code and password prior to the opening.

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

**Ministry of Finance
Procurement Unit
RFG Place, 2nd Floor
Road Town, Tortola
Virgin Islands**