



VACANCY NOTICE

MSME Grant Programme Selection Committee

CALL FOR VOLUNTEERS: MSME GRANT PROGRAMME SELECTION COMMITTEE

The Ministry of Financial Services, Labour and Trade is seeking dedicated volunteers to serve on the Selection Committee for the MSME Grant Programme. The Committee, which will consist of three to five members, plays a vital role in reviewing applications and selecting grant recipients.

COMMITTEE MEMBER RESPONSIBILITIES:

- Thoroughly review grant applications, assessing them against established criteria.
- Engage in committee discussions to evaluate the merits of each application.
- Conduct interviews with shortlisted applicants (as needed) to gain deeper insights into their proposals.
- Collaborate with fellow committee members to select grant recipients and determine grant amounts.
- Contribute to periodic programme reviews to assess effectiveness and identify areas for improvement.
- Adhere to strict conflict of interest guidelines, ensuring impartiality and transparency in decision-making.

REQUIREMENTS:

- Strong understanding of the Virgin Islands' business landscape and the challenges faced by MSMEs.

- Experience in business management, finance, or a related field.
- Excellent analytical and decision-making skills.
- Ability to work collaboratively and maintain confidentiality.
- Commitment to supporting MSME growth and development.

TIME COMMITMENT:

- One to two-year term.
- Quarterly meetings, with additional meetings as needed during peak application periods.

BENEFITS:

- Contribute to the economic development of the Virgin Islands by empowering local businesses.
- Gain valuable experience in grant evaluation and programme management.
- Network with other professionals and stakeholders in the business community.
- Make a positive impact on local entrepreneurs and the community.

HOW TO APPLY:

Submit your resume and a letter of interest highlighting your qualifications and motivation to:

Permanent Secretary
Ministry of Financial Services, Labour and Trade
Government of the Virgin Islands
Road Town, Tortola VG1110
Virgin Islands

Email: MFSLT@gov.vg

APPLICATION DEADLINE:
6th September 2024

We encourage individuals with a passion for supporting local businesses and a commitment to the economic development of the Virgin Islands to apply. Join us in making a difference!

Note: This is a voluntary position, and no financial compensation will be provided.