



VACANCY NOTICE

DEPUTY CHAIRMAN-VIRGIN ISLANDS RECOVERY AND DEVELOPMENT BOARD

The Government of the Virgin Islands is actively seeking a qualified individual to assume the role of **Deputy Chairman for the Virgin Islands Recovery and Development Board**. Established under the Virgin Islands Recovery and Development Agency Act 2018 and falling within the purview of the Premier's Office, the Virgin Islands Recovery and Development Board is tasked with overseeing procurement procedures, developing procurement policies, approving business cases, sanctioning procurement contracts in accordance with established procedures, ensuring robust governance, and ensuring that projects under the Virgin Islands Recovery and Development Agency plan are executed to deliver maximum benefits relative to costs.

Ideal candidates should possess specialized expertise and knowledge in governance, as well as experience in contributing to recovery and sustainable development efforts within the Virgin Islands Recovery and Development Agency.

Applicants must satisfy all eligibility criteria and demonstrate professional competencies, as well as possess a balanced set of skills that align with the mandates and responsibilities of the Virgin Islands Recovery and Development Agency.

Applicants should possess the requisite training and or certification in relevant field. Five years leadership experience, preferably in disaster recovery, infrastructure development, or related sectors is required in addition to a comprehensive understanding of governance structures and public administration.

Applicants should also possess exceptional communication and interpersonal skills, proven ability to establish and maintain strategic partnerships and experience collaborating with diverse stakeholders, including government entities, private sector organizations, and community groups.

Responsibilities will include assisting the Chairman in providing strategic guidance and oversight to the Recovery and Development Board. The Deputy Chairman will also work closely with Board members to devise and implement policies, initiatives, and programmes aimed at supporting the recovery and development objectives of the Virgin Islands.

In addition, the Deputy Chairman will be tasked with presiding over board meetings in the absence of the Chairman and serve as the Board's representative at external events and engagements, offer leadership and direction to Board committees and ensure effective communication and coordination among the Board, government agencies, stakeholders, and the public.

The desired attributes are forward-thinking leadership with a steadfast commitment to the long-term development and resilience of the Virgin Islands, and strategic acumen coupled with the ability to analyse complex issues and devise innovative solutions.

The successful candidate is required to be results-driven, with a mindset focused on achieving tangible outcomes and impact. They should also have unwavering integrity, professionalism, and adherence to ethical standards, the capacity to

inspire and motivate others to work towards shared objectives.

Applicants should complete the application form by **Thursday, 16th May, 2024** and send via email and/or hand deliver along with a cover letter, resume' or curriculum vitae and submit to:

**Permanent Secretary
Premier's Office
First Floor Cutlass Building
Road Town, Tortola
British Virgin Islands**

Tel: (284) 468-2152

Email: premieroffice@gov.vg