



# VACANCY NOTICE

## ASSISTANCE GRANTS COMMITTEE MEMBERS

The Vision of the Government of the Virgin Islands is to transform the Virgin Islands into a leading economy through entrepreneurship, innovation and local and foreign investment. This means creating a thriving, vibrant, diversified and innovative, knowledge-based economy with an attractive business environment. Embedded in this is the importance of assisting individuals and organisations who are deemed to be in need of financial assistance in the areas of education, sports and creative arts through the Assistance Grants Programme that would benefit the Virgin Islands.

### ASSISTANCE GRANTS PROGRAMME POLICY

The Education Act, 2004 places a statutory duty on Ministry authorities to provide for, foster and encourage:

- i. the development of the basic knowledge and skills in all persons;
- ii. critical and creative thinking skills for today's world;
- iii. appreciation and understanding of creative arts;
- iv. physical development and personal health and fitness;
- v. opportunities to reach maximum potential; and
- vi. prepare the people of the Virgin Islands for participation in the local and global society.

### ASSISTANCE GRANTS COMMITTEE

The Assistance Grants Committee is committed to considering and reviewing all applications submitted for assistance grants, making recommendations, and voting on recommendations for applications in accordance with the Policy.

The Government, through the Ministry of Education, Youth Affairs and Sports is seeking qualified persons to fill the following positions in accordance with the Policy as approved by Cabinet:

1. **Sports Representative;**
2. **Finance/Business Representative;**
3. **Creative Arts Representative;**
4. **Youth Representative.**

### COMMITTEE MEMBERS

Persons applying to serve on the Assistance Grants Committee should have the professional competencies that exemplify integrity, respect and a balance of skills and experience that match the purpose and values of the Policy. Persons should possess abilities of:

- a. Youth development expertise (individual must be between the age of 18-29)
- b. Finance and/or Business expertise
- c. Sporting expertise
- d. Creative experience

### The ideal candidates should embody/ fulfill the following:

- Be willing to attend meetings regularly either in person or virtually;
- Possess strong leadership skills and experience;
- Show a clear understanding for the development of Education in the Territory;
- Share recommendations to improve the work of the Committee;
- Demonstrate the ability and willingness to work effectively and collaboratively with all stakeholders;

- Be willing to make a professional commitment to the Committee in carrying out its vision and mission and actively contribute to the committee's deliberations;
- Demonstrate a commitment to confidentiality, integrity, good governance; managing complexity and acting decisively; and
- Exercise good judgement and discretion.

Interested applicants are asked to submit a letter of interest and resume/curriculum vitae to the address provided below by closing date.

**Permanent Secretary**  
**Ministry of Education, Youth Affairs and Sports**  
**Government of the Virgin Islands**  
**2nd Floor, Creque Building**  
**Road Town, Tortola VG1110**  
**Virgin Islands**

**CLOSING DATE: 22<sup>nd</sup> July, 2024**