



PHYSICAL PLANNING AUTHORITY MEMBER

MEMBER'S ROLE

Applicants for membership of the Physical Planning Authority shall be capable of providing non-conflicted advice to;

- (a) advance the purposes of the Physical Planning Act and other associated and relevant development planning laws of the Virgin Islands;
- (b) institute, complete, maintain and keep under review a study of matters pertinent to planning the use and development of the land of the Territory;
- (c) preparation or cause to be prepared development plans in accordance with relevant provisions of the Physical Planning Act;
- (d) regulate development by the means provided by the Act, having regard to the need to secure consistency and conformity with development plans;
- (e) preparations, and submissions to the Minister subject reports on matters which the Authority or the Minister may from time to time consider necessary or desirable having regard to the provisions of the Act; and
- (f) do all other things necessary for carrying out the purposes and provisions of the Physical Planning Act as may be authorized therein.

The applicant for membership shall also be prepared to provide non-conflicted advice to the Authority, so that it shall remain at all times responsible for the proper performance of its functions, under all relevant sections of the Physical Planning Act, and shall be able to assess,

- (a) consultation with or advice obtained from other authorities, persons or bodies of persons;
- (b) engagement of other persons to carry out work on the Authority's behalf;
- (c) delegation of any of the Authority's functions in accordance with the Act.
- (d) implementation of the policies framed by the Minister and directed to the Authority

- (e) action taken in accordance with directions of a general or special nature which may be given from time to time by the Minister as to planning policy.

SKILLS

While Demonstrating the highest level professional competencies as a member of the Authority, a successful candidate may be required during reasonable hours to enter on any land or in any building, and to determine if and how respective parts of the Physical Planning Act has been complied with or violated including but not limited performing tasks specifically to;

- (a) decide on specific sections whether or not any development plan should be prepared under the provisions of relevant parts of the Act;
- (b) obtain information relevant to the determination of any application for development permission or for any other consents, or permits provided for under the Act;
- (c) determine whether any breach of planning control is being or has been undertaken on the land or in any building thereon;
- (d) determine whether any order or interim order should be made under the Act or for the exercise of any powers conferred by any relevant planning order;
- (e) the purposes of determining whether or not any compensation is payable under Part VII, or as to the amount thereof;
- (f) ensure compliance with this Act and any regulations.

TERM OF SERVICE

Successful Applicants shall be prepared to commit to serve in the first instance for not less than two years nor more than three years. Upon completion of the first term, a member, as may be specified in the instrument of his appointment, shall be eligible for reappointment, provided that no such member shall hold once for more than six years consecutively, and appointments shall be made in a manner which staggers the dates of expiration.

Applicants must be committed to meeting at least once monthly and at such other times as may be necessary for the transaction of business, at such places and times and on such dates as the Authority may determine.

QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE

Applicants shall be persons not in the public service and shall be persons who have knowledge and experience in;

- (i) land development matters;
- (ii) environmental, coastal and marine matters;
- (iii) agriculture;
- (iv) commerce and industry (v) economic and nancial matters;
- (v) Crown lands;
- (vi) housing;
- (vii) infrastructure and utilities; and
- (viii) any other area of public interest that the Minister considers relevant to physical planning.

Must have at least a Bachelor's Degree and at least seven (7) to ten (10) years' experience in Planning, Architecture building designs, building engineering and a demonstrable understanding of the physical and land development or an equivalent of 15 years in the respective professional elds with at least eight years' experience as resident and a professional in the Virgin Islands.

RUMUNERATION

Subject to a decision of Cabinet of the Government of the Virgin Islands and currently is stipulated as follows: \$300.00 USD monthly

HOW TO APPLY

Send Cover Letter and Résumé/Curriculum Vitea to the address provided below by the closing date.

ADDRESS

Permanent Secretary
Premier's Office
Cutlass Building, 2nd Floor
Road Town, Tortola VG1110
Virgin Islands

TELEPHONE (284) 468-2152

EMAIL premeroffice@gov.vg

CLOSING DATE 4th October, 2021



PHYSICAL PLANNING APPEALS TRIBUNAL MEMBER

MEMBER'S ROLE

Applicants for Membership of the Appeals Tribunal, without conflicted interest(s), will be able to examine the issues between the Planning Authorities and the Physical Plan Development Applicant, to determine the merits of an appeal of a planning decision having regard to the purposes of the Physical Planning Act and its relevant provisions.

Applicants should be able to apply the skills and knowledge need to secure consistency in the execution of policy, any approved development plan relevant to the issues and any other material planning considerations.

SKILLS

Applicants shall have professional training and experience in physical planning, architecture, engineering, environmental, coastal and marine matters or law;

While Demonstrating the highest levels of professional competencies, applicants for membership should be able to deliberate and resolve disputes from development planning applicants who are dissatisfied with a decision of the Authority in accordance with the Act or an owner of land whose interest in that land may be affected by a decision of the Authority and consequently has appealed to the Appeals Tribunal against that decision in the manner prescribed in the Physical Planning Act.

As a member, the Applicant, without conflicted interests, shall be able to deliberate and advise from a prospective which;

- (a) at all times have regard to the rules of natural justice in the conduct of the proceedings for the determination of an appeal; and
- (b) ensure, when hearing evidence of one party, that the other party has had an opportunity to consider such evidence and to make comment or representation on it.

The applicant for membership shall also be able to, deliberate and advise without prejudice to the generality of specific areas of the Physical Planning Act, with respect to;

- (a) whether the Appeals Tribunal should hold a pre-examination review of the issues with the Physical Planning Authority and the appellant and may issue directions in writing to both parties concerning;

- (i) the form and procedure to be adopted at the examination;
- (ii) the dates and likely duration of the examination;
- (iii) the Appeals Tribunal's identification of the issues to be examined;
- (iv) the evidence required;
- (v) whether third party agencies and persons who made representations or were consulted on the application are required to give evidence;
- (vi) the incidence of the burden of proof, and the standard of proof required;
- (vii) the exchange of proof of evidence;
- (viii) the dates of any proposed site visits, giving both parties an opportunity to be present at the site visits;
- (ix) any other matters which the Appeals Tribunal considers necessary for the fair and expeditious examination of the appeal;

The applicant for membership shall also be able to determine and advise the Tribunal whether there may be given and received in evidence at a public examination any material which the Appeals Tribunal may consider relevant to the subject matter of the examination whether or not it would be admissible in a court of law;

The Applicant for membership shall also be capable of providing advice to the Appeals Tribunal, after hearing an appeal, may give notification of appeal and;

- (i) whether to allow the appeal in part, or in whole and quash the decision, notice or order of the Planning Authority;
- (ii) if it allows the appeal in part, do so by varying the decision, notice or order of the Authority in any manner and subject to any conditions or limitations it thinks fit;
- (iii) correct any procedural defect or error of law in the decision, notice or order of the Authority appealed against;
- (iv) dismiss the appeal and confirm the decision, notice or order of the Authority.

TERM OF SERVICE

A member shall hold office for a period not exceeding four years and shall be eligible for reappointment.

Applicants should be aware and be prepared to commit to meet on such occasions as may be

expedient for the hearing of appeals and at such places, times and on such days as the Appeals Tribunal may determine.

QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE

Applicants shall be persons not in the public service and shall be persons who have knowledge and experience in;

- (i) land development matters;
- (ii) environmental, coastal and marine matters;
- (iii) agriculture;
- (iv) commerce and industry (v) economic and financial matters;
- (v) Crown lands;
- (vi) housing;
- (vii) infrastructure and utilities; and
- (viii) any other area of public interest that the Minister considers relevant to physical planning.

Must have at least a Bachelor's Degree or comparable equivalent experience of at least ten (10) years' experience in Planning, Architecture building designs, building engineering, environmental design and a demonstrable understanding of the physical and land development with at least eight years' experience as resident and a professional in the Virgin Islands.

REMUNERATION

The remuneration for the Appeals Tribunal members is as determined by the Cabinet of the Government of the Virgin Islands. A member is mandated to be paid \$300.00 per month.

HOW TO APPLY

Send Cover Letter and Résumé/Curriculum Vitae to the address provided below by the closing date.

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CLOSING DATE 4th October, 2021



PHYSICAL PLANNING APPEALS TRIBUNAL CHAIRMAN

MEMBER'S ROLE

The chairman shall be capable to preside at all meetings of the Appeals Tribunal and shall be prepared to authenticated the Tribunal's decisions.

Applicants for Chairmanship of the Appeals Tribunal, without conflicted interest(s), will be able to examine the issues between the Planning Authorities and the Physical Plan Development Applicant, to determine the merits of an appeal of a planning decision having regard to the purposes of the Physical Planning Act and its relevant provisions.

Applicants should be able to apply the skills and knowledge need to secure consistency in the execution of policy, any approved development plan relevant to the issues and any other material planning considerations.

SKILLS

Shall have demonstrable leadership experience.

Applicants shall have professional training and experience in physical planning, architecture, engineering, environmental, coastal and marine matters or law;

While demonstrating the highest levels of professional competencies, applicants for membership should be able to deliberate and resolve disputes from development planning applicants who are dissatisfied with a decision of the Authority in accordance with the Act or an owner of land whose interest in that land may be affected by a decision of the Authority and consequently has appealed to the Appeals Tribunal against that decision in the manner prescribed in the Physical Planning Act.

As a Chairman, the Applicant, without conflicted interests, shall be able to deliberate and advise from a prospective which;

- (a) at all times have regard to the rules of natural justice in the conduct of the proceedings for the determination of an appeal; and
- (b) ensure, when hearing evidence of one party, that the other party has had an opportunity to consider such evidence and to make comment or representation on it.

The applicant for chairmanship shall also be able to, deliberate and advise without prejudice to the generality of specific areas of the Physical Planning Act, in respect to;

- (a) the Appeals Tribunal should hold a pre-examination review of the issues with the Physical Planning Authority and the appellant and may issue directions in writing to both parties concerning;
 - (i) the form and procedure to be adopted at the examination;
 - (ii) the dates and likely duration of the examination;
 - (iii) the Appeals Tribunal's identification of the issues to be examined;
 - (iv) the evidence required;
 - (v) whether third party agencies and persons who made representations or were consulted on the application are required to give evidence;
 - (vi) the incidence of the burden of proof, and the standard of proof required;
 - (vii) the exchange of proof of evidence;
 - (viii) the dates of any proposed site visits, giving both parties an opportunity to be present at the site visits;
 - (ix) any other matters which the Appeals Tribunal considers necessary for the fair and expeditious examination of the appeal;

The applicant for chairmanship shall also be able to determine and advise the Tribunal whether there may be given and received in evidence at a public examination any material which the Appeals Tribunal may consider relevant to the subject matter of the examination whether or not it would be admissible in a court of law;

The Applicant for chairmanship shall also be capable of providing advice to the Appeals Tribunal, after hearing an appeal, may give notification of appeal and;

- (i) whether to allow the appeal in part, or in whole and quash the decision, notice or order of the Planning Authority;
- (II) if it allows the appeal in part, do so by varying the decision, notice or order of the Authority in any manner and subject to any conditions or limitations it thinks fit;
- (III) correct any procedural defect or error of law in the decision, notice or order of the Authority appealed against;
- (iv) dismiss the appeal and confirm the decision, notice or order of the Authority.

TERM OF SERVICE

A chairman shall hold office for a period not exceeding four years and shall be eligible for reappointment.

Applicants should be aware and be prepared to commit to meet on such occasions as may be expedient for the hearing of appeals and at such places, times and on such days as the Appeals Tribunal may determine.

QUALIFICATIONS, EDUCATION AND/OR EXPERIENCE

Applicants shall not be persons in the public service and shall be persons who have knowledge and experience in;

- (ix) land development matters;
- (x) environmental, coastal and marine matters;
- (xi) agriculture;
- (xii) commerce and industry (v) economic and financial matters;
- (xiii) Crown lands;
- (xiv) housing;
- (xv) infrastructure and utilities; and
- (xvi) any other area of public interest that the Minister considers relevant to physical planning.

Must have at least a Bachelor's Degree or comparable equivalent experience of at least ten (10) years' experience in Planning, Architecture building designs, building engineering, environmental design and a demonstrable understanding of the physical and land development with at least eight years' experience as resident and a professional in the Virgin Islands.

RUMUNERATION

The remuneration for the Appeals Tribunal members is as determined by the Cabinet of the Government of the Virgin Islands the chairman is currently mandated to be paid \$500.00 per month.

HOW TO APPLY

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