



NOTICE TO TENDERERS

PTN No. 20 of 2022

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The Government of the Virgin Islands request tenders for the construction of inspection chamber, wet wells and procurement and installation of pumps and mechanical components for the Long Swamp Pump Station, East End / Long Look Sewerage Project, Long Swamp, Tortola, British Virgin Islands. This invitation to tender is open to any Contractor duly licensed as such and domiciled in the Virgin Islands

SCOPE OF WORKS

The proposed works comprise of providing all plant, labor, equipment, materials, and performing all operations in connection with the following:

1. Installation of Client supplied concrete wet well segments including all joining and sealing.
2. Excavation works for the wet well and inspection chamber including all shoring works.
3. Construction of concrete reinforced inspection chamber.
4. Procurement, installation and commissioning of triplex pump system with electrical panels including all plumbing and electrical works.
5. Procurement and installation of piping system including all mechanical components.
6. Provision of fencing, gates, generator.
7. Construction of generator base and electrical panel housing.

INSTRUCTIONS TO TENDERERS

- 1) Tenderers participating in the procurement process shall provide proof that company/individual is in

good standing with respect to taxes (payroll and property), duties, social security and national health insurance contributions, company registration, or payments due to the Government of the Virgin Islands. These certificates of goods standing can be obtained from the Director of Social Security Board and NHI, the Commissioner of Inland Revenue and Company Registry.

- 2) A valid Trade License for the specific type of work detailed in the tender document.
- 3) A detailed work programme showing the order in which the various sections of works are to be executed, the rates of progress and the estimated periods for their execution and completion. A bar chart shall be submitted with these details
- 4) Provision of key personnel relevant to the scope of works and services to be performed.
- 5) List of projects completed [within the last 5yrs, inclusive value, description, and owner].
- 6) A staff organizational chart listing all staff who will be associated with the Works, their appointments and previous experience that must include but not be limited to the following:
 - a. Contractor's representative [on site]
 - b. Construction Manager [on site].
- 1 The date of issue on the above-mentioned certificates and trade license should be no later than one month prior to date of submission.

Failure on the part of tenderers to enclose the supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

APPLICATION FOR DOCUMENTS

Bid documents will be available from Wednesday, 29th June, 2022, on weekdays between 9:00 am to 4:00 pm. Bidding documents will be sent to bidders electronically upon request to procurement@gov.vg with the subject title **“Construction of Inspection Chamber, Wet Well and Procurement and Installation of Pumps and Mechanical Components for the Long Swamp Pump Station, East End and Long Look Sewerage Network”**. Bidders are advised that the destination mailbox is NOT automated to send bidders a dated and time acknowledgement of receipt and delivery of their message. Therefore, bidders should not assume that their email has been safely received and it is the responsibility of the bidder to follow up with the Procurement Coordinator using the contact information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will GOVI or the Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by bidder.

ADDRESS FOR CORRESPONDENCE ONLY

Procurement Coordinator
Ministry of Finance
Procurement Unit
RFG Place, 2nd Floor
Waterfront Drive
Road Town, Tortola

British Virgin Islands

Tel: (284) 468-4243/5921
Email: Procurement@gov.vg

A virtual pre-tender meeting via WebEx is scheduled for **Wednesday, 13th July 2022 at 10:00 a.m.** The access code and password will be provided prior to the meeting. All prospective tenderers are



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invited to attend. This will be followed by a site visit.

SUBMISSION OF TENDERS

Interested tenderers should submit one (1) original, **three (3) copies** and **one (1) flash drive** containing the bidder's documents. The original bid should be placed in a sealed envelope and marked "ORIGINAL" and the additional copies placed in another sealed envelope and marked "COPIES". Both envelopes should then be placed in an outer envelope and marked "**Construction of Inspection Chamber, Wet Well and Procurement and Installation of Pumps and Mechanical Components for the Long Swamp Pump Station, East End and Long Look Sewerage Network**" and addressed to:

The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
RFG Place, 2nd Floor
Waterfront Drive
Road Town, Tortola
Virgin Islands, VG1110

All tenders must be deposited in the Tender Box at the Ministry of Finance (Procurement Unit), RFG Place, Fleming Street, Road Town, Tortola, British Virgin Islands, by the bearer no later than **10:00 a.m. on Tuesday, 9th August, 2022**. Tenders will not be received after the Tender Box is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, RFG Place, 2nd Floor at **12:00 noon on Tuesday, 9th August, 2022**. Tenderers are invited to witness this process via WebEx. Tenderers will be provided with the access code and password prior to the opening of bids.

The Government of the Virgin Islands does not bind itself to accept the lowest or any

other tender and will not defray any costs incurred by the Tenderer.

Ministry of Finance
Procurement Unit
RFG Place, 2nd Floor
Waterfront Drive, Road Town
Tortola, BVI