



NOTICE TO TENDERERS

TENDER FOR THE PROCESSING AND EXPORTATION OF SCRAP METAL

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SCOPE OF WORKS

The successful contractor would be required to perform the following works at the temporary derelict vehicle site in Pockwood Pond

- (a) Provide personnel and equipment to process derelict vehicles (a minimum of 2000 cars) and other scrap metals (a minimum of 500 tons). All personnel on-site are required to wear Personal Protective Equipment (PPE) at all times while on-site.
- (b) All refuse that originates from the process of the scrap metals (i.e. fluids, plastics, rubber, and other unwanted waste) must be properly collected in proper containers and/or bins and disposed of at the incinerator. All aspects of the operation must be done in an environmentally safe manner.
- (c) It is anticipated that while works are ongoing, extra scrap metal from around the Territory will be delivered to the sites. Therefore, the Contractor is expected to provide personnel and heavy equipment to handle incoming scrap metal that may be delivered to the sites during the operation.
- (d) Provide barges to export all collected and processed scrap metal out of the Country. All exported scrap metal must be exported to a reputable receiving market.
- (e) At the end of the project, the Contractor must clean the site by removing all trash and other waste that may have been generated during the operation.
- (f) The Contractor is responsible for providing statistics on the amount of scrap metal processed and exported out of the Territory.

- (g) All works to be completed by the year 2022.

INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish the following:

1. Proof of possession of the equipment required for the job. The required equipment must be in the British Virgin Islands at the time of Tender.

The equipment required are excavators, 20yd dump trucks, backhoes/loaders and a barge.
2. Details regarding experience in the type of work to be carried out.
3. Certificate of Good Standing in respect of Social Security, National Health Insurance, and Income Tax including:
 - (i) the Director of Social Security;
 - (ii) the Director of the National Health Insurance; and
 - (iii) the Commissioner of Inland Revenue
4. (i) Trade License (valid for 2022) (if Partnership or Sole Proprietorship)

(ii) Certificate of Good Standing from the Commercial Registry.
5. Proof of access to a suitable barge to export the scrap metal out of the Territory. The barge must be capable of docking at the temporary derelict vehicle site in Pockwood Pond.
6. The tenderer must show proof of an available market that is ready and willing to receive the scrap metals.
7. The tenderer must also provide a detailed methodology of the works and

a financial statement outlining how the operations will be funded.

Failure to comply with the Instructions to Tenderers will render the tender non-responsive on the date of opening of tenders.

APPLICATION FOR DOCUMENTS

1.13 Sealing and Marking of Tenders

1.13.1 Interested Tenderers should submit Tenders in a sealed envelope.

1.13.2 The envelope shall be addressed to

Manager

**Department of Waste Management
Government of the Virgin Islands
Road Town, Tortola VG1110
British Virgin Islands.**

(b) bear the following identification:

(i) **Tender for the Processing and Exportation of Scrap Metal from the temporary Derelict Vehicle Site in Pockwood Pond.**

(ii) the words **"DO NOT OPEN BEFORE 11:00 am on _____, 2022."**

1.13.3 If the envelope is not sealed and marked as instructed above, the Employer will assume no responsibility for the misplacement or premature opening of the Tender submitted. A Tender opened prematurely for this cause will be rejected by the Employer and returned to the Tenderer.

1.14 Submission of Tenders

1.14.1 Tenders must be delivered at the



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address specified in (a) and be addressed to The Manager, Department of Waste Management no later than 10:00 am on Monday August 15, 2022.

SUBMISSION OF TENDERS

Interested Tenderers should submit tenders/ in a sealed envelope marked **“Processing and Exportation of Scrap Metal from the temporary Derelict Vehicle Site in Pockwood Pond”** and addressed to:

**Manager
Department of Waste Management
Government of the Virgin Islands
Road Town, Tortola VG1110
British Virgin Islands.
Email: dwm@gov.vg**

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.