



# REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES

## Strengthening of The Virgin Islands Coastal Water Quality Monitoring Programme

The Government of the Virgin Islands is inviting eligible consulting firms to participate in a procurement process for consulting services: Strengthening of The Virgin Islands' Coastal Water Quality Monitoring Programme.

Bidding documents will be sent to bidders electronically upon request to [nrl@gov.vg](mailto:nrl@gov.vg) and cc'd to [atgeorge@gov.vg](mailto:atgeorge@gov.vg) with the subject title:

### ***"RFP for Consultancy Services - Strengthening of The Virgin Islands Coastal Water Quality Monitoring Programme"***

Bidders are advised that the destination mailbox is not automated to send a dated and time acknowledgement of receipt and delivery of their messages. Therefore, they are to follow up with the Ministry of Environment, Natural Resources and Climate Change (MEN&CC) if an acknowledgement of receipt is not received within two (2) working days of submission of their email. The Government of the Virgin Islands nor MEN&CC will not be responsible for non-receipt of documents by bidder.

A virtual Pre-Tender meeting will be held via WebEx platform on Wednesday, 28<sup>th</sup> June, 2023 at 10:00 a.m. (local time). All prospective tenderers will be notified of the access code and password prior to the meeting. The pretender meeting is not mandatory; however, it is recommended that each Bidder attend. Each Bidder must be fully informed regarding all existing and expected conditions and matters, which might affect the cost or performance of the Services. **Any failure to fully assess the associated cost shall not relieve any Bidder from responsibility to properly evaluate the difficulty or cost of successfully performing the Services.**

Proposals must be submitted to the Permanent Secretary no later than 19<sup>th</sup> July, 2023 at 10:00 a.m. (local time). It is the responsibility of the bidder to ensure the Ministry receives that bid before the aforementioned submission deadline. Late submissions will not be accepted for evaluation. Proposals will be opened on the same day at 12:00 noon. **Bidders who wish to witness the opening process via WebEx will be provided with the access code and password by 12:00 noon on 19h July, 2023.**

The address to be used for communication with the Government of the Virgin Islands regarding this request for proposal is:

Mr. Ronald Smith-Berkeley  
Permanent Secretary  
Ministry of Environment, Natural Resources and Climate Change  
3rd Floor, #44 Pusser's Building  
Lower Estate, Road Town  
Tortola VG1110  
Virgin Islands (British)

Tel: (284) 468-2147

Email: [nrl@gov.vg](mailto:nrl@gov.vg) / [atgeorge@gov.vg](mailto:atgeorge@gov.vg)