



United Nations
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Organización
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Организация
Объединенных Наций по
вопросам образования,
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منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

**Regional Bureau for Sciences in Latin America and the Caribbean
UNESCO Representative to Argentina, Paraguay and Uruguay**

Chief Records Management Officer (Ag.)
British Virgin Islands
Mr. Christopher Carlyle Varlack
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Ref.: CI/011

**Regional Committee for Latin America and the Caribbean Memory
of the World Programme of UNESCO – MOWLAC**

Dear Mr. Christopher Varlack,

I am pleased to inform you that your application to join the Regional Committee for Latin America and the Caribbean of the Memory of the World Programme of UNESCO has been accepted.

As you know, the Memory of the World Regional Committee for Latin America and the Caribbean – MOWLAC, was established in the year 2000 in order to support the Memory of the World UNESCO Programme. The objective of this programme is to preserve and allow access to the most important works of Latin America and the Caribbean documentary heritage and for the creation of a Regional Register.

In addition to MOWLAC's many tasks, it also shares collective information and exchanges experiences about the work of MoW's National Committees, which have already been established in 17 countries in the region. Furthermore, MOWLAC has designed a strategic plan for the creation of National Committees in the remaining countries, as well as a plan to promote the establishment of national registers.

The Regional Committee for Latin America and the Caribbean, MOWLAC, consists of nine experts who have been selected according to their qualities and skills in the fields of library and information science, archives and documentary

preservation. According to its statutes, the Committee members perform their duties for a period of four years, after which they are replaced by new experts. These experts are also selected on personal merit in their subject. This procedure allows for the renewal of the Committee and encourages the participation of all the countries in the region.

According to the statutes, this year four members of MOWLAC will terminate their mandate and therefore should be replaced. The approach to the replacement of these members was to keep a representation of the sub regions in Latin America and the Caribbean.

In this regard, we asked that the National Commissions in consultation with local stakeholders, such as National Archives, National Libraries, Universities and other Academic institutions, recommended experts linked with the mandate of the UNESCO Memory of the World.

The role of each member is to evaluate incoming proposals for registration, and to participate in an annual meeting. Members are expected to promote the culture of documentary heritage preservation in their country and region, coordinate with the National Committee (if one exists) or to promote its creation and to promote and publicize the Memory of the World Programme. UNESCO will only cover the costs of participation in the annual meetings, which are convened by the Secretariat and the President of MOWLAC.

It should be noted that members do not represent institutions and/or governments as they participate as specialists in their respective areas.

It is important to emphasize that the working languages of the Committee are English and Spanish.

The final decision was based on technical criteria and was taken by the Secretariat in consultation with current members of MOWLAC and the Memory of the World Secretariat at UNESCO Headquarters in Paris.

I emphasized that it will be an honor to work with you in the scope of the Regional Committee of Latin America and the Caribbean Memory of the World Programme of UNESCO.

In this context, we kindly invite you to participate in the next "Meeting of the Regional Committee for Latin America and the Caribbean of the Memory of the World Programme- MOWLAC" to be held in Quito, Ecuador, from 20 to 23 October 2015.

In this respect, we are preparing your trip to Quito. Therefore, we need the following data to make your reservation, which will be sent for your final approval.

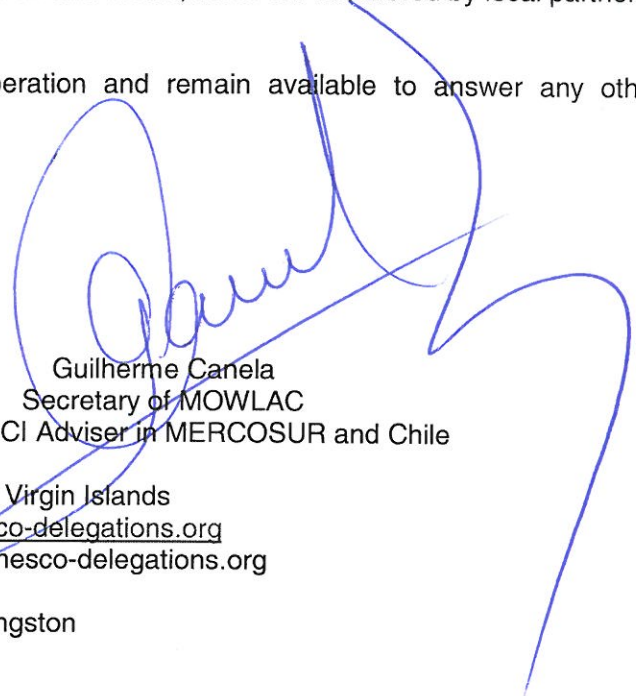
Furthermore, for the issuance of the e-ticket we need to receive the following information:

- 1) Number of your passport
- 2) Date of expiration of your passport
- 3) Date of birth
- 4) Contact telephone

With regard to accommodation and meals, these will be offered by local partners.

We appreciate your cooperation and remain available to answer any other queries.

Yours sincerely,



Guilherme Canela
Secretary of MOWLAC
UNESCO CI Adviser in MERCOSUR and Chile

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