

COI Implementation Unit

**IMPLEMENTATION OF THE RECOMMENDATIONS OF THE COMMISSION OF INQUIRY REPORT AND OTHER REFORMS**

**REPORT FOR THE MONTH OF MAY 2024**

CONSTITUTIONAL REVIEW						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION A2</b>						
A02.01	Cabinet proposes a revised Constitutional Review Committee. Final membership to be jointly agreed by the Governor and Premier. <i>Deadline: 30 June 2022</i>	Premier's Office	Completed		-	-
A02.02	Constitutional Review Commission presents draft Terms of Reference to the Premier and Governor for joint sign-off. <i>Deadline: 30 June 2022</i>	Premier's Office	Completed		-	-
A02.03	Premier's Office identifies and confirms location for operations and funding for support staff and members of the Commission. <i>Deadline: 30 June 2022</i>	Premier's Office	Completed		-	-
A02.04	Constitutional Review Commission presents final report to Premier and Governor by 30th June, 2023 (or in 18 months if granted extension). <i>Deadline: 30 June 2023</i> <i>Extended Deadline: 31 December 2023</i>	Premier's Office	Completed	The Commission presented its Report to the Premier and Governor in November 2023.	-	-

CURTAILMENT OF OPEN-ENDED DISCRETION						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION A3</b>						
A03.01	The Governor commissions an independent review of discretionary powers held by Ministers of Government and Cabinet, with a view to removing the powers where they are unnecessary; or, where they are considered necessary, ensuring they are exercised in accordance with clearly expressed and published guidelines. <b>Deadline: 1 July 2022</b>	Governor's Office	Completed		-	
A03.02	Independent reviewer presents completed report on discretionary powers to Governor and Premier which includes recommendations for required legislative changes. <b>Deadline: 31 October 2022</b>	Governor's Office	Completed	Ms. Anthea Smith submitted her report on 13 <sup>th</sup> March, 2023. The paper was submitted to Cabinet on 13 <sup>th</sup> April, 2023. The report was tabled in the House of Assembly on 17 <sup>th</sup> April, 2023.		
A03.03	HOA legislates in accordance with the reviewer's recommendations on discretionary powers held by public officials. <b>Deadline: 31 December 2022</b> <b>Extended Deadline: 15<sup>th</sup> April, 2023</b> <b>Deadline extended to 28<sup>th</sup> February 2024</b>	Premier's Office/House of Assembly	In Progress – With Challenges	Cabinet Paper being drafted with Discretionary Powers Policy. Changes being made to Social Security (Employment Injury Benefits) Regulations and Public Finance Management Regulations.		

AUDITS AND INVESTIGATIONS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION A4</b>						
A04.01	The Auditor General provides an initial report preparing a timetable for audit of appropriate areas to the Governor. <b>Deadline: 1 June 2022</b>	Governor's Office	Completed		-	-
A04.02	The Governor oversees review of all areas of Government by the Auditor General, together with other independent persons or bodies instructed by her to assist. <b>Deadline: None Stated</b>	Governor's Office	Completed		-	-
A04.03	The Governor establishes one or more independent unit(s) to conduct investigations, the results of which the Governor will then forward as appropriate to the Attorney General and the Director of Public Prosecutions to facilitate the taking of steps to secure money, land or other assets pending criminal and/or civil confiscation and/or recover proceedings. They should be responsible for civil recovery. <b>Deadline: 31<sup>st</sup> December 2023</b>	Governor's Office	In Progress – with Challenges	All audits completed to date as part of COI recommendations have been forwarded to the Commissioner of Police, DPP and Attorney General.  Financial recovery being pursued. The Attorney General reports that an individual has been identified to lead on civil recovery.  Governor's Office have requested that this be left marked as open as they do not consider it closed.	The capacity for conducting investigations has been progressed through the addition of police officers working on COI inquiry related investigations. The Capability for pursuing the recovery of assets is less clear.	Financial recovery being pursued.

COMMISSION OF INQUIRY ACT						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B1</b>						
<b>B01.01</b>	Cabinet appoints a suitable reviewer to review the Commissions of Inquiry Act 1880 with a remit to make recommendations designed to improve the conduct of Commissions of Inquiry in the Virgin Islands and bring the Act into line with modern practices adopted by other Common Law jurisdictions. Appointment subject to joint agreement by the Premier and Governor. <i>Deadline: 1 September 2022</i>	Premier's Office	Completed			-
<b>B01.02</b>	Reviewer completes review of Commissions of Inquiry Act and submits report to Governor and Premier for onward submission to Cabinet. <i>Deadline: 28 February 2023</i>	Deputy Governor's Office/Premier's Office	Completed		-	Report to be submitted to Cabinet.
<b>B01.03</b>	Deputy Governor's Office and Premier's Office submit drafting instructions on Commissions of Inquiry Act to the Attorney General's Chambers, based on Cabinet decision. <i>Deadline: 15 March 2023</i> <i>Deadline extended to 31st January 2024</i> <i>Final Deadline: 17th April 2024</i>	Deputy Governor's Office/Premier's Office	Completed	DGO submitted drafting instructions to AGC on 19th March 2024.		Premier and Governor to agree drafting instructions before they are submitted to AGC.
<b>B01.04</b>	Subject to Cabinet approval, HOA amends the Commission of Inquiry Act in accordance with the recommendations of the review of the Act. <i>Deadline: 15 March, 2023</i> <i>Extended deadline: 31st August, 2023</i> <i>Deadline extended to 31st March, 2024</i> <i>Final Deadline: 30th May 2024</i>	Deputy Governor's Office/Premier's Office	In Progress- With Challenges			

PUBLIC REGISTER OF INTERESTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B2</b>						
B02.01	HOA makes the Register of Interests public under the existing arrangements, while a new system is designed and developed to cover both elected and public officials. <i>Deadline: 30 June 2022</i>	DGO/House of Assembly	Completed	Governor has assented to the new ROI Bill which made the Register of Interests public but does not include public officers	-	-
B02.02	HOA amends legislation to require each Member to declare his or her interest on time. Failure by a Member to declare his or her interest by the deadline, without a legitimate reason (e.g., incapacitation or serious medical emergency), would trigger automatic suspension for two sittings of the HOA and the withholding of the Member's salary, followed by the vacating of the Member's seat should no declaration be made by the end of the House's session. <i>Deadline: 30 June 2022</i>	DGO/House of Assembly	Completed	Governor has assented to the new ROI Bill which made the Register of Interests public but does not include public officers	-	-

PUBLIC REGISTER OF INTERESTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B3</b>						
B03.01	Create implementation plan for the development of a comprehensive system of registration of interests including activities, timelines and costs. <i>Deadline: 31 December 2022</i>	Deputy Governor's Office	Completed	Lease approved, and relocation of the Office taking place.  Designing the system based on guidance provided by CPA and other sources. Support will be provided to the Registrar to commence work on this component.  Await feedback from the AGs Chambers on the SOPs created.  The space has been outfitted and is presently awaiting the Department of Information Technology to install the IT lines. After which the Registrar can relocate.  The Standard Operation Procedures that outline the process for viewing the Register were reviewed by the Chambers and shared with the Registrar.  The Implementation Plan has been approved.	The current Registrar's contract expires June, 2023 and her arrangement with the GBVI facilitates a part-time arrangement only.	

PUBLIC REGISTER OF INTERESTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B4</b>						
<b>B04.01</b>	<p>Include in the implementation plan a timeline for extension of the registration of interests to public officers which includes required consultations and considerations.</p> <p>Deadline: 31 December 2022            Deadline extended to 31<sup>st</sup> December 2023            Final Deadline: 28<sup>th</sup> March 2024</p>	Deputy Governor's Office	Completed	The Bill had its first reading in the House of Assembly on 1st February, 2024.		
<b>B04.02</b>	<p>Prepare any subsidiary guidelines that are needed for the Integrity in Public Life Act.</p> <p>Deadline: 31 October 2023            Deadline extended to 31<sup>st</sup> December 2023            Final Deadline: 30<sup>th</sup> May 2024</p>	Deputy Governor's Office	In Progress – with Challenges	In Progress		<p>Premier's Office to advise the Attorney General's Chambers on a date for Act to come into force.</p> <p>Cabinet Paper with recommended amendments to be reviewed by Cabinet.</p>
<b>B04.03</b>	<p>Establish Integrity Commission and a location for its operations and staffing.</p> <p>Deadline: 31 December 2023            Deadline extended to 31<sup>st</sup> December 2023            Final Deadline: 29<sup>th</sup> March 2024</p>	Deputy Governor's Office	In Progress – with Challenges	<p>A budget for the operations and staffing of the Commission has been developed and shared with the Governor, Premier and Deputy Governor. The funding requirements were included in the 2024 Budget Estimates. Suitable office space has been secured.</p> <p>The Act has brought into force. The Commission is being brought into force.</p>		<p>Staffing for the Commission to be hired. Premier's Office to provide new timeline for when the Act will come into force so that the recruitment process can commence</p>

DECLARING HOA INTERESTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B5</b>						
<b>B05.01</b>	The Constitutional Review Commission includes in the Terms of Reference of the Constitutional Review the circumstances in which a person seeking election or member of the House contracts with the BVI Government declares such an interest. <i>Deadline: 31 July 2022</i>	Premier's Office	Completed	-	-	-
<b>B05.02</b>	The Governor selects a suitable reviewer, such as a senior jurist, to review the practice of HOA Members contracting with the Government, including statutory boards. <i>Deadline: 31 July 2022</i>	Governor's Office	Completed	Mr. Denniston Fraser was appointed by the Governor and Premier as the reviewer.	-	
<b>B05.03</b>	Reviewer completes review of the practice of HOA Members contracting with the Government, including statutory boards, and presents report to the Governor and Premier. <i>Deadline: 31 December 2022</i>	Governor's Office	Completed	The Governor and Premier have received Denniston Fraser's Review.  The recommendations within the review will need to be reviewed and a decision taken on which would be advanced.	Review was late due to challenges of receiving submission of documentation requested by the reviewer.	The Review will need to be presented to Cabinet and then tabled in the House of Assembly.
<b>B05.04</b>	DGO submits drafting instructions to Attorney General's Chambers which addresses recommendations from review of practice of HOA Members contracting with the Government, based on Cabinet decision. <i>Deadline: 31 December, 2022</i> <i>Deadline extended to 31<sup>st</sup> September 2023</i> <i>Final Deadline: 8<sup>th</sup> February 2024</i>	Premier's Office	In Progress – With Challenges	House of Assembly to create separate Standards Commission.		
<b>B05.05</b>	HOA passes legislation in accordance with the recommendations of the review of the practice of HOA Members contracting with the Government. <i>Deadline: 28 February 2023</i> <i>Extended Deadline: 30<sup>th</sup> July 2023</i> <i>Deadline extended to 31<sup>st</sup> December 2023</i> <i>Final Deadline: 30<sup>th</sup> May 2024</i>	Premier's Office/ House of Assembly	Not Started – Timeline Lapsed			

COVERAGE OF GOVERNMENT OF THE VIRGIN ISLANDS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B6</b>						
<b>B06.01</b>	The Constitutional Review Commission includes in the Terms of Reference of the Constitutional Review whether the term "Government of the Virgin Islands" should encompass statutory bodies. <i>Deadline: 28 February 2023</i>	Premier's Office	Completed	-	-	-

REVIEW ASSISTANCE GRANTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B7</b>						
<b>B07.01</b>	The Governor, with the support of the Minister of Health and Social Development, oversees a wholesale review of the Virgin Islands welfare benefits and grants system, including HOA Members' Assistance Grants and Government Ministries' Assistance Grants, with a view to moving towards an open, transparent and single (or, at least, coherent) system of benefits, based on clearly expressed and published criteria without unnecessary discretionary powers. <b>Deadline: 30 November 2022</b>	Governor's Office	Completed	Final Report submitted.	-	
<b>B07.02</b>	MHSD Project Steering Committee oversees comprehensive review of social assistance benefits and governmental grants administration system by recruited specialised consulting firm based on developed ToRs. <b>Deadline: 31 December 2022</b>	Ministry of Health & Social Development	Completed	-	-	-
<b>B07.03</b>	Council for Human and Social Development (COHSOD) finalises Social Protection Policy and Action Plan (Social Assistance Strategy) drafted by MHSD along with drafting instructions for supporting legislation, based on the findings and recommendations from the Review, and based on Cabinet decision. <b>Deadline: 30 January 2023</b> <b>Deadline extended to 29<sup>th</sup> February 2024</b> <b>Final Deadline: 12<sup>th</sup> April 2024</b>	Ministry of Health & Social Development	Completed	Ministry is awaiting pre-approval from Governor and Premier for submission.	-	
<b>B07.04</b>	MHSD develops a modern vetting application process which considers the living wage amount determined by CSO. <b>Deadline: 31 December 2022</b>	Ministry of Health & Social Development	Completed	-	-	
<b>B07.05</b>	HOA introduces legislation in accordance with the recommendations of the wholesale review of the Virgin Islands welfare benefits and grants system to institute recommendations of review and remove unnecessary discretionary powers of Ministers to approve assistance grants in Ministries. <b>Deadline: 28 February 2023</b> <b>Deadline extended to 31<sup>st</sup> May 2024</b> <b>Final Deadline: 25<sup>th</sup> July 2024</b>	Ministry of Health & Social Development /House of Assembly	Not Started – Timeline Lapsed	-	-	
<b>B07.06</b>	The Governor and Premier pre-approve programme design, criteria and monitoring and evaluation framework of any Ministry assistance grant considered necessary by the wholesale review of the Virgin Islands welfare benefits and grants system. <b>Deadline: 24 March 2023</b> <b>Extended Deadline: 15<sup>th</sup> July 2023</b> <b>Deadline extended to 31<sup>st</sup> May 2024</b> <b>Final Deadline: 3<sup>rd</sup> April 2024</b>	Ministry of Health & Social Development	In Progress- With Challenges	Policies for all Public Assistance Programmes are being developed.  Ministry of Finance submitting Non-Institutional Grants Policy, Institutional Grants Policy and Disaster Emergency Fund Review and Policy	-	

TRANSITION ASSISTANCE GRANTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B8</b>						
B08.01	HOA and Ministry of Health and Social Development transition HOA Members' Assistance Grants and the Government Ministries' Assistance Grants to the Social Development Department, ensuring that legitimate needs continue to be met. <b>Deadline: 30 June 2022</b>	Ministry of Health & Social Development	Completed	-	-	-
B08.02	The Ministry of Finance undertakes a review of the Disaster Emergency Fund Grants that are initiated under the Disaster Management Act, 2003 as part of this overall grant review process. <b>Deadline: 31 December 2023</b>	Ministry of Finance	Completed	-	-	-

ALLOCATE FUNDS FOR ASSISTANCE GRANTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B9</b>						
B09.01	Funding previously allocated to HOA Members' and Government Ministries' Assistance Grants is reallocated to Social Development Department for distribution. <b>Deadline: 30 June 2022</b>	Ministry of Health & Social Development	Completed		-	-

PUBLIC ASSISTANCE FOR DISTRICT PROJECTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B10</b>						
B10.01	The Ministry of Communications and Works reviews local district projects completed over the last three years, with a view to moving towards an open and transparent process for the proper recording, assessment and monitoring of projects. <b>Deadline: 30 June 2022</b>	Ministry of Communication and Works	Completed	All of the Districts Representatives have a vote called Civil Works Mitigation 3271901-09. Each Representative was given \$100K in the last two budgets; this amount was previously \$200K.  In the past, each Rep. would decide on the projects to be done and provide the name of the contractor to do the work.  The MCW is now following the Procurement Act 2021 for all contracts.	-	MCW will continue to follow the Procurement Act 2021
B10.02	Ministry of Communication and Works develops and submits for Cabinet approval, clearly expressed criteria for assessing and monitoring potential local district projects, including a strategy to determine who will best properly assess and monitor these projects. <b>Deadline: None Stated</b>	Ministry of Communication and Works	Completed	All contractors doing work with government are required to register with the Ministry of Finance. Each project within the petty contract category is required to have a minimum of three contractors bidding and all else being equal, the contract goes to the lowest bidder.  In the case of the district specific projects that are funded from Vote 3271901-09, the District Reps would provide a minimum of three names and the MCW would commence the restricted bidding process as delineated in the law.  The Ministry is in the process of setting up a process similar to that of the Central Tender's Board. The Facilities Department has constructed a "tender bob" where all of the bids going forward are collected. Bidders will be invited to the opening of the bids so that each person knows what the other bidders bid on a specific project. The project goes to the lowest bidder who is in good standing with NHI, IR, and SSB.		MCW will continue to follow the Procurement Act 2021

PUBLIC ASSISTANCE FOR EDUCATIONAL SCHOLARSHIPS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B11</b>						
B11.01	Cabinet establishes a panel comprised of persons from civic society to review the scholarship/educational grants programme with a view to recommending clearly expressed and published criteria by which applicants are selected to ensure an open and transparent process and the proper recording, assessment and monitoring of the programme. The completed report will be presented to the Premier and Governor. <i>Deadline: 30 June 2022</i>	Ministry of Education, Youth Affairs & Sports	Completed	-	-	-
B11.02	Panel presents Report to Premier and Governor on scholarship/educational grants programme review. <i>Deadline: 31 October 2022</i>	Ministry of Education, Youth Affairs & Sports	Completed	-	-	-
B11.03	Ministry of Education, Culture, Youth Affairs and Sports presents revised policy on educational grants to Cabinet. <i>Deadline: 30 January 2023</i> <i>Deadline extended to 31<sup>st</sup> October 2023</i>	Ministry of Education, Youth Affairs & Sports	Completed	Educational Grants Policy approved by Cabinet on 21 <sup>st</sup> February 2024.	-	-

REVIEW OF HOUSE OF ASSEMBLY ASSISTANCE GRANTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B12</b>						
B12.01	The Auditor General, or some other independent person or body instructed by her, immediately proceeds with a full audit of all grants made by HOA Members, Government Ministries, and Government Ministers over the last three years, including applications which have not been granted. The Auditor General will present the completed audit report to the Governor. <i>Deadline: 31 December 2022</i>	Auditor General	Completed	Audit report laid in the House of Assembly.	-	-
B12.02	RVIPF and the ODPP to initiate criminal investigation and where determined, recovery of public money including recovery from public official who has acted improperly in enabling and/or making the grant. <i>Deadline: 30 January 2023</i>	Royal Virgin Islands Police Force/ODPP	Completed	Audits forwarded to DPP, Police, and AG	-	-

AUDIT OF COVID-19 ASSISTANCE						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B13</b>						
<b>B13.01</b>	The Auditor General, or some other independent person or body instructed by her, immediately proceeds with a full audit of all COVID-19 Assistance Programmes, including the Transportation Programme; Micro, Small and Medium Enterprises (MSME) Programme; the Farmer and Fisherfolk Programme; and the Day-cares, Schools and Religious Organisations Programme. The Auditor General will present the completed audit report to the Governor. <b>Deadline: 31 March 2023</b> <b>Deadline extended to 29<sup>th</sup> February 2024</b> <b>Final Deadline: 28<sup>th</sup> March 2024</b>	Auditor General	In Progress with Challenges	An audit report on COVID Assistance Grants issued by members of the House of Assembly has been received. Report to be tabled at Cabinet and to be laid in the House of Assembly on 7 July 2023. Governor conducted a press conference in week concluded 10 July 2023. The Audit on the Day-cares, Schools and Religious Organisations Programme was completed and submitted to the Governor on 10 <sup>th</sup> May 2024.  The Auditor General will need to complete audits covering the Transportation Programme and MSME Programme. The COI report indicates that audits on the Farmer and Fisherfolk Programme and	Scope of audit/scale of evidence.	
<b>B13.02</b>	RVIPF and the ODPP to initiate criminal investigation and where determined, recovery of public money including recovery from public official who has acted improperly in enabling and/or making the grant. <b>Deadline: 31<sup>st</sup> May 2024</b>	Royal Virgin Islands Police Force	Not Started – Future Timeline	Actual recovery timeline is outside the Framework Agreement. Completion is marked by recovery strategy being decided on.	-	-

INVESTIGATION INTO PREMIER'S OFFICE OBSTRUCTING INTERNAL AUDIT AND AUDITOR GENERAL						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATIONS B14 and B15</b>						
<b>B14.01</b>	The Governor orders a criminal investigation into whether the Premier's Office obstructed the Director of the Internal Audit Department in carrying out an audit of the COVID-19 Assistance Programmes. <b>Deadline: 12 May 2022</b>	Governor's Office	Completed	-	-	-
<b>B15.01</b>	The Governor orders a criminal investigation into whether the Premier's Office obstructed the Auditor General in carrying out an audit of the COVID-19 Assistance Programmes. <b>Deadline: 30 June 2022</b>	Governor's Office	Completed	-	-	-

AMEND AUDIT ACT						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B16</b>						
B16.01	Deputy Governor's Office reviews Audit Act and submits paper to Cabinet addressing issue of failure to cooperate with Auditor General. <i>Deadline: None Stated</i>	Deputy Governor's Office	Completed	-	-	-
B16.02	DGO submits drafting instructions to Attorney General's Chambers which addresses issue of failure to cooperate with Auditor General. <i>Deadline: None Stated</i>	Deputy Governor's Office	Completed	-	-	-
B16.03	HOA amends the Audit Act 2003 so as to make a failure on the part of any person to cooperate with the Auditor General or otherwise impede her work a criminal offence. <i>Deadline: 31 July 2022</i>	House of Assembly	Completed	-	-	-

COOPERATION WITH AUDITORS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B17</b>						
B17.01	The Governor amends the Public Service Code, and the Service Commission Regulations as required, to make the failure to cooperate with the Office of the Auditor General or Internal Audit Department by any public officer or employee of a statutory board, an act of gross misconduct that carries a stiff penalty. <i>Deadline: 31 July 2022</i>	Deputy Governor's Office	Completed	-	-	-
B17.02	DGO and MoF issue a circular to public officers regarding matters surrounding obstruction of Auditors and highlighting areas within the Financial Management Act that need to be known by public officers. <i>Deadline: 30 June 2022</i>	Deputy Governor's Office	Completed	-	-	-

GOVERNANCE AND AUDIT OF CONTRACTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B18</b>						
B18.01	Ministry of Finance generates a list of all contracts for major projects valued over \$100,000 and disseminates to the Auditor General or some other independent person or body instructed by her. <i>Deadline: 1 October 2022</i>	Ministry of Finance	Completed	Auditor General requested list of contracts needed on 6 January. Ministry of Finance complied on 12 January.	-	-
B18.02	The Auditor General, or some other independent person or body instructed by her, performs a full audit of all contracts in respect of major projects over the last three years. <i>Deadline: 31 May 2023</i> <i>Deadline extended to 30<sup>th</sup> September 2023</i> <i>Final Deadline: 31<sup>st</sup> January 2024</i>	Auditor General	In Progress – With Challenges	-	The Auditor General reports that she has struggled to get the required information; however, she now has the majority of what she needs.	-
B18.03	The Auditor General prepares an Audit report documenting the findings and submits Final Audit Report to Governor for forward transmission to Cabinet. <i>Deadline: 31 May 2023</i> <i>Deadline extended to 30<sup>th</sup> September 2023</i> <i>Final Deadline: 25<sup>th</sup> April 2024</i>	Auditor General	In Progress – With Challenges	-	-	-

TENDER WAIVERS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B19</b>						
B19.01	Cabinet approves Public Procurement Regulations, 2022. Deadline: 31 July 2022	Ministry of Finance	Completed		-	-
B19.02	Premier enacts the Public Procurement Act, 2021 through official notice in the Gazette. Deadline: 31 July 2022	Premier's Office	Completed		-	-
B19.03	MoF submits Cabinet Paper for approval to amend the Cabinet Paper preparation process for Papers proposing a tender waiver to include an Audit Opinion from the Internal Auditor. Deadline: 31 July 2022	Ministry of Finance	Completed		-	-

INVESTIGATION OF SCB HARBOUR DEVELOPMENT & NEIGHBOURHOOD PARTNERSHIP						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B20</b>						
B20.01	The Governor refers the Sea Cows Bay Harbour Development Project to the appropriate authorities to consider a criminal investigation and an investigation in relation to the recovery of public money expended. Deadline: 12 May 2022	Governor's Office	Completed	-	-	-
B20.02	The Governor refers the Virgin Islands Neighbourhood Partnership Project to the appropriate authorities to consider a criminal investigation and an investigation in relation to the recovery of public money expended. Deadline: 12 May 2022	Governor's Office	Completed	-	-	-

INVESTIGATION OF ESHS PERIMETER WALL PROJECT AND BVIAIRWAYS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B21</b>						
B21.01	The responsible authorities continue the criminal investigation into the Elmore Stoutt High School Perimeter Wall Project. Deadline: None Stated	Royal Virgin Islands Police Force	Completed	-	-	-
B21.02	The responsible authorities continue the criminal investigation into the BVI Airways Project. Deadline: None Stated	Royal Virgin Islands Police Force	Completed	-	-	-

AUDIT OF CSC CONTRACTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B22</b>						
B22.01	The Auditor General, or some other independent person or body instructed by her, performs a full audit of government contracts with Claude Skelton Cline since 2019. <i>Deadline: 31 December 2022</i>	Auditor General	Completed		-	-
B22.02	The Auditor General presents the completed audit report to the Governor for onward submission to Cabinet. <i>Deadline: 31 December 2022</i>	Auditor General	Completed		-	-

AUDIT OF EZ SHIPPING CONTRACTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B23</b>						
B23.01	The Auditor General, or some other independent person or body instructed by her, performs a full audit of the government contracts with EZ Shipping concerning the provision of radar barges since 2019. The Auditor General will present the completed audit report to the Governor. <i>Deadline: 30 November 2022</i>	Auditor General	Completed		-	-
B23.02	The Auditor General presents the completed audit report to the Governor for onward submission to Cabinet. <i>Deadline: 30 November 2022</i>	Auditor General	Completed		-	-

STATUTORY BOARDS REVIEW – FINANCIAL REPORTS & AUDITS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B24</b>						
B24.01	Cabinet proposes a suitable reviewer to lead a review of all statutory boards to establish (i) the extent to which those boards are behind in their obligations to submit timely financial reports and audits; (ii) the extent to which those boards are applying policies intended to promote good governance such as a conflict of interest policy and a political interference policy; (iii) the extent to which those boards follow a due diligence policy; and (iv) what steps need to be taken to remedy any deficiencies and a timescale in which these steps should be accomplished. Appointment subject to approval by the Premier and the Governor. The completed report will be presented to the Premier and Governor. <i>Deadline: 21 December 2022</i> <i>Extended Deadline: 30 April 2023</i>	Premier's Office	Completed	Mrs. Antoinette Skelton has completed the Report and submitted it on the 14 <sup>th</sup> June, 2023 to the Governor and Premier.	Delay in appointment of reviewer impacted the start of this review.	The Report is currently under review to prepare Cabinet Paper for submission to Cabinet.

ESTABLISHMENT OF STATUTORY BOARDS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B25</b>						
B25.01	Cabinet proposes a senior jurist or reputable attorney to review the provisions under which statutory boards are established and maintained, and in particular, in respect of each, any powers that are exercised in respect of such boards by the executive government, with a view to identifying appropriate powers in statutory provision. The Premier and Governor jointly approve reviewer. The completed report will be submitted to the Premier and Governor. <i>Deadline: 31 December 2022</i>	Premier's Office	Completed		-	
B25.02	Premier's Office develops policy based on review in B25.01, to guide the governance of all statutory bodies, including criteria for developing a statutory body, and how compliance will be monitored, evaluated and reported, and submit drafting instructions to Attorney General's Chambers if necessary. <i>Deadline: 30<sup>th</sup> November 2023</i> <i>Final Deadline: 17<sup>th</sup> April 2024</i>	Premier's Office	In Progress – With Challenges	Policy will also include the results of B24.01	-	Submission of draft policy to Cabinet and if relevant, drafting instructions to Attorney General's Chambers for individual Statutory Board legislation.
B25.03	Ministry of Finance ensures that policy to guide governance of all statutory bodies is coherent with draft PFM legislation on State Owned Enterprises. <i>Deadline: 15 May 2023</i> <i>Deadline extended to 30<sup>th</sup> November 2023</i> <i>Final Deadline: 17<sup>th</sup> April 2024</i>	Ministry of Finance	In Progress – With Challenges	Policy Paper on this completed in 2016. This has been updated for submission to Cabinet for approval. Draft Cabinet Paper has been prepared. Full implementation of this will be addressed through the now draft PFM Act providing a Performance Monitoring Framework for all SOEs and SBs.  Coordinating with B25.02	-	Policy approved by Cabinet

ESTABLISHMENT OF STATUTORY BOARDS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B26</b>						
B26.01	HOA passes a statutory board statute incorporating the results of the reviews in B24 and B25. <i>Deadline: 28 February 2023</i> <i>Extended Deadline: 31 October 2023</i> <i>Deadline extended to 31<sup>st</sup> December 2023</i>	Premier's Office/House of Assembly	In Progress – With Challenges	Public Finance Management Act to be passed.  Conduct Gap Analysis for Primary Statutory Board legislation and Plan for priority Legislative Amendments		PFM legislation covers enforcement for lack of compliance for Statutory Boards/SOEs.

CREATION OF STATUTORY BOARDS COMMISSION						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B27</b>						
B27.01	The Constitutional Review Commission includes in the Terms of Reference of the Constitutional Review the creation of a Statutory Boards Commission. <i>Deadline: 31 July 2022</i>	Premier's Office	Completed		-	-

PROTOCOL FOR APPOINTMENT AND REMOVAL OF CHAIR AND MEMEBERS OF STATUTORY BOARDS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B28</b>						
B28.01	The Government publishes a protocol for the appointment and removal of statutory board members. <i>Deadline: 1 July 2022</i>	Premier's Office	Completed			

REVIEW OF STATUTORY BOARDS APPOINTMENTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B29</b>						
B29.01	Prior to the entry into force of the protocol in B28.01, the Government may make changes to the membership of statutory boards, in agreement with the Governor, where it is in the public interest to do so. <i>Deadline: None Stated</i>	All Ministries	Completed		-	-
B29.02	Each Ministry reviews composition of its Boards, their appointment process and compensation, and advises the Minister whether the Board should be revoked, making recommendations to guide Minister's decisions. <i>Deadline: 1 July 2022</i>	All Ministries	Completed			
B29.03	The Governor appoints an independent investigator to examine whether any appointments to statutory boards made since 2019 should be revoked. Recommendations to be submitted to Cabinet. <i>Deadline: 31 December 2022</i>	Governor's Office	Completed	Report was submitted to Cabinet and tabled in the House of Assembly.		

REVIEW OF PROCESS OF DISPOSAL OF CROWN LAND						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B30</b>						
<b>B30.01</b>	The Governor, in consultation with the Premier, appoints a suitable reviewer, such as a senior public officer, to conduct a wholesale review of processes for the disposal of Crown Land, to ensure that such disposals are the subject of an open transparent process, and to consider issues. The completed report will be presented to the Governor and the Premier. <b>Deadline: 31 December 2022</b>	Governor's Office	Completed	David Abednego's report was received by Governor and Premier. The report was submitted to Cabinet and tabled in the House of Assembly.	-	
<b>B30.02</b>	Ministry of Environment, Natural Resources and Climate Change submits drafting instructions to Attorney General's Chambers based on recommendations from review of processes for disposal of Crown Land, based on Cabinet decision. <b>Deadline: 31 January 2023</b> <b>Deadline extended to 30<sup>th</sup> November 2023.</b>	Ministry of Environment, Natural Resources and Climate Change	Completed	Drafting Instructions submitted to AGC in Mid-February 2024		
<b>B30.03</b>	HOA passes legislation in accordance with the recommendations of the review of processes for disposal of Crown Land. <b>Deadline: 28 February 2023</b> <b>Deadline extended to 28<sup>th</sup> February 2024</b> <b>Final Deadline: 30<sup>th</sup> May 2024</b>	Ministry of Environment, Natural Resources and Climate Change /House of Assembly	In Progress – With Challenges	AGC currently drafting legislative amendments to Crown Lands Act		
<b>B30.04</b>	Ministry of Environment, Natural Resources and Climate Change ensures that required changes to Land and Marine policy are made to address gaps and ensure in accordance with revised legislation on disposal of Crown Land. <b>Deadline: 15 July 2023</b> <b>Deadline extended to 28<sup>th</sup> February 2024</b>	Ministry of Environment, Natural Resources and Climate Change	In Progress – With Challenges	To be closed pending completion of B30.03. Work to be done but not covered by Framework.		
<b>B30.05</b>	Ministry of Environment, Natural Resources and Climate Change publishes guidelines and application process linked to each estate in accordance with revised legislation. <b>Deadline: 30 June 2023</b> <b>Extended Deadline: 30 September, 2023</b> <b>Deadline extended to 28<sup>th</sup> February 2024</b>	Ministry of Environment, Natural Resources and Climate Change	In Progress – With Challenges	To be closed pending completion of B30.03. Work to be done but not covered by Framework.	-	

REVIEW OF PROCESS OF DISPOSAL OF CROWN LAND						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B31</b>						
<b>B31.01</b>	The Auditor General, or some other independent person or body instructed by her, performs a full audit of all disposals of Crown Land, whether outright, by lease or otherwise, over the last three years. The Auditor General will present the completed audit report to the Governor. <i>Deadline: 31 January 2023</i>	Governor's Office / Auditor General	Completed	Auditor General has requested a deadline extension to 30 June 2023, and has subsequently requested a further extension to 31 July. Governor has agreed the extension.	Scale of evidence.	Once received the Governor will share the Report with Cabinet and cause the report to be laid in the House of Assembly within three months.
<b>B31.02</b>	MOF records all assets inclusive of Crown properties and accounts for acquisition and disposal of assets. <i>Target: 31 May 2024</i>	Ministry of Finance	Completed			Work continues

INVESTIGATION OF CROWN LAND DISPOSAL						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B32</b>						
<b>B32.01</b>	The Governor refers the disposal of Parcel 310 of Block 2938B, Road Town Registration Section, to the appropriate authorities for consideration of whether a criminal investigation and/or investigations in relation to the recovery of the public money expended should be made having regard to: (i) all the available evidence including the information provided to the COI; and (ii) the dual evidential and public interest tests. <i>Deadline: 12 May 2022</i>	Governor's Office	Completed		-	-

REVIEW OF RESIDENCY & BELONGERSHIP STATUS						
ACTION #	ACTIONS REQUIRED	LEAD AGENCY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B33</b>						
B33.01	Cabinet proposes a suitable reviewer, such as a senior public officer, to lead a review of the existing policy and processes for granting residency and belongership status, including the open discretion by Cabinet to grant such statuses, and the length of residence required for belongership, among other things. Appointment subject to joint approval by the Premier and Governor. The completed report will be presented to the Premier and Governor. <b>Deadline: 30 November 2022</b>	Ministry of Tourism, Culture and Sustainable Development	Completed	The Reviewer has submitted his report.	-	-
B33.02	Cabinet approves recommendations of the public officer-led review, based on Cabinet paper prepared by the Ministry of Tourism, Culture and Sustainable Development, and submits to Attorney General's Chambers for amendment of legislation. <b>Deadline: 31 January 2023</b> <b>Deadline extended to 31<sup>st</sup> January 2024</b>	Ministry of Tourism, Culture and Sustainable Development	Completed	Cabinet approved Policy on 23 <sup>rd</sup> February 2024.	-	-
B33.03	HOA passes legislation on residency and belongership based on review of processes. <b>Deadline: 28 February 2023</b> <b>Extended Deadline: 31 October 2023</b> <b>Deadline extended to 31<sup>st</sup> May 2024</b> <b>Final deadline: 30<sup>th</sup> May 2024</b>	Ministry of Tourism, Culture and Sustainable Development/House of Assembly	Completed	AGC drafting legislative changes. Cabinet to approve additional changes to policy.	-	-
B33.04	Cabinet commits to follow existing legislation on residency threshold (minimum of 10 years), pending completion of the review. <b>Deadline: 1 June 2022</b>	Ministry of Tourism, Culture and Sustainable Development	Completed	Cabinet continues to review applications as they are submitted.	-	-

AUDIT OF BELONGERSHIP STATUS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B34</b>						
B34.01	The Auditor General, or some other independent person or body instructed by her, performs an audit of all applications for grants of residency and belongership status under the Fast-Track scheme. The Auditor General will present the completed audit report to the Governor. <b>Deadline: 30 June 2023</b>	Governor's Office/Auditor General	Completed	The Audit has been received by the Governor and Premier and tabled at Cabinet. The Governor recalled the House of Assembly to ensure that issues raised by the Audit which could impact the General Election could be resolved.	-	-

PUBLIC SERVICE TRANSFORMATION						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B35</b>						
B35.01	The Governor develops a revised Public Service Transformation Programme and implementation schedule for reform of the Public Service. <b>Deadline: None Stated</b>	Deputy Governor's Office	Completed	Monitoring tools for each Ministry are being developed to track progress of activities, against deadlines, across all Ministries and to allow regular reporting to Cabinet by the Deputy Governor.  The Transformation Plan was completed in electronic format (with implementation plans and monitoring tools for each Ministry and linked to a dashboard) and launched on 22 <sup>nd</sup> November, 2022.  The post of Public Service Transformation Manager has now been filled.	-	-
B35.02	Ministries finalise Ministerial Plans based on new Ministry titles and portfolios. <b>Deadline: 30 June 2022</b>	Deputy Governor's Office	Completed	All Ministerial plans have been prepared and submitted to Cabinet for approval.  All Ministerial plans were prepared and submitted to Cabinet as follows: <ul style="list-style-type: none"> <li>• Premier's Office – 7<sup>th</sup> Sept. 2022 [Extract Date - 15<sup>th</sup> Sept, 22, Decision No. REx/117/2022]</li> <li>• Ministry NR&amp;L – 24<sup>th</sup> Aug. 2022 [Extract Date - 2<sup>nd</sup> Sept. 2022, Decision No. REx/108/2022]</li> <li>• Ministry ECYAS – 27<sup>th</sup> July, 2022 [Extract Date - 25<sup>th</sup> Aug. 2022, Decision No. REx/05/2022]</li> <li>• Ministry C&amp;W – 6<sup>th</sup> July, 2022 [Extract Date - 27<sup>th</sup> July, 2022, Decision No. REx/48/2022]</li> <li>• Ministry of Finance – 20<sup>th</sup> Apr, 2022 [Extract Date - REx/130/2022]</li> <li>• Office of Deputy Gov. – 13<sup>th</sup> Apr, 2022 – [Extract Date - 20<sup>th</sup> Apr, 2022, Decision No. REx/118/2022]</li> <li>• Ministry H&amp;SD – 13<sup>th</sup> April, 2022 [Extract Date - 20<sup>th</sup> Apr, 2022, Decision No. REx/127/2022]</li> </ul> Monitoring tools are being updated with progress made by each Ministry.  The combined plan was published and circulated.	-	--
B35.03	DGO monitors implementation of the Public Service Transformation Plan. <b>Deadline: None Stated</b>	Deputy Governor's Office	Completed	A comprehensive monitoring plan is in place to track the progress of the programme based on the implementation plans that were approved by Cabinet. Permanent Secretaries presented updates on their ministerial plans at the launch on 22 <sup>nd</sup> November, 2022. The progress reports have been published online.	-	

PUBLIC SERVICE MANAGEMENT CODE						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B36</b>						
<b>B36.01</b>	The Governor finalises the Public Service Management Code. <i>Deadline: 31 July 2022</i>	Deputy Governor's Office	Completed			
<b>B36.02</b>	DGO launches Public Service Management Code including required training for public officers. <i>Deadline: 30 September 2022</i>	Deputy Governor's Office	Completed	The revised Code, with changes/additions proposed during the consultation process, has been finalised. The Code was submitted to Cabinet on 3 <sup>rd</sup> February, 2023 as an Information Paper.  The Public Service Management Code was launched on 28 <sup>th</sup> March, 2023.		
<b>B36.03</b>	DGO submits drafting instructions to Attorney General's Chambers on Public Service Management Act, which incorporates the new Public Service Management Code, based on Cabinet decision. <i>Deadline: 30 September 2022</i> <i>Deadline extended to 30<sup>th</sup> September 2023</i>	Deputy Governor's Office	Completed	Drafting Instructions were submitted to the Chambers on 1st November, 2023.		Completion of legislation drafting.
<b>B36.04</b>	HOA introduces the Public Service Management Act to incorporate the new Public Service Management Code. <i>Deadline: 31 March 2023</i> <i>Deadline extended to 31<sup>st</sup> December 2023</i> <i>Final Deadline: 30<sup>th</sup> May 2024</i>	Deputy Governor's Office	In Progress – with Challenges	AGC drafting legislation		
<b>B36.05</b>	DGO launches Public Service Management Act, including required training for elected officials and public officers. <i>Deadline: 31 May 2023</i> <i>Deadline extended to 31<sup>st</sup> December, 2023</i> <i>Final Deadline: 31<sup>st</sup> May 2024</i>	Deputy Governor's Office	Not Started – Timeline Lapsed			

PUBLIC SERVICE TRAINING						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B37</b>						
B37.01	The Governor oversees the Department of Human Resources' coordination of expenditure on the training of public officers. <b>Deadline: None Stated</b>	Deputy Governor's Office	Completed	On 22 <sup>nd</sup> August, 2022, Cabinet approved the transfer of all monetary resources relating to training of Public Officers to the Department of Human Resources in Head 21104067 – Human Resources Learning and Development Programme. Cabinet also decided that the Royal Virgin Islands Police Force and the Ministry of Education – Teaching Services should retain control of their training budget, considering the uniqueness of those offices. The Department of Human Resources was charged with establishing the necessary procedures, systems, and guidelines that ministries and departments will utilise to access the training funds.  Vacant positions in the HR Department are being filled to support the L&D Programme.	-	The necessary Budget adjustments will be made by the Ministry of Finance. The HR Department will review the funds that will be transferred and provide a work plan that will support the implementation of the Learning and Development Institute, which is expected to be launched prior to the 2023 Budget Estimates being approved.
B37.02	HRD presents Learning and Development proposal to Senior Managers. <b>Deadline: None Stated</b>	DGO/Department of Human Resources	Completed	A proposal for the operations of the Public Service Learning Institute exists and has been delivered in various forums. On 22 <sup>nd</sup> December, 2022, Cabinet noted the Implementation Plan received for the coordination of expenditure for the training of public officers through the Institute.  A Memorandum of Understanding (MOU) is being prepared between HLSCC and GoVI to support the implementation of the Public Service Learning Institute.	-	-
B37.03	HRD assesses training based on information from MoF on training budgets across all departments and ministries including amounts budgeted; and from Ministries on types of training, # of officers trained, and subsequent use of training. <b>Deadline: None Stated</b>	DGO/Department of Human Resources	Completed	The assessment of the training budgets across Ministries was completed. The annual report on training provided across all Ministries was compiled and reflects training administered by the Department of Human Resources as well as those initiatives implemented directly by each Ministry based on training types, number of persons trained, use of training received, etc.	-	-
B37.04	HRD establishes standardised process for in-service training to be implemented by all Ministries. <b>Deadline: None Stated</b>	DGO/Department of Human Resources	Completed	The process for in-service training forms part of the implementation plan for the Public Service Learning Institute. The Department of Human Resources is already receiving and processing training requests.  A Memorandum of Understanding (MOU) is being prepared between HLSCC and GoVI to support the implementation of the Public Service Learning Institute.	-	-

REVIEW OF LAW ENFORCEMENT AGENCIES						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B38</b>						
B38.01	The Governor, in consultation with the Premier, appoints a panel to conduct the review of the law enforcement and justice systems, which will form an element of the Constitutional Review. <b>Deadline: 31 March 2023</b> <b>Extended Deadline: 31 December 2023</b> <b>Deadline extended to 31 March 2024</b> <b>Final Deadline: 30<sup>th</sup> April 2024</b>	Governor's Office	In Progress – with Challenges	Governor presented the Report to Cabinet on 1st May 2024.  It will be laid on the Table of the HOA during the first meeting in early June 2024.	HMICFRS commitments in other Overseas Territories	
B38.03	The Ministry of Finance reintroduces the border security plan proposal and ensures its implementation. <b>Deadline: 31<sup>st</sup> March 2024</b>	Ministry of Finance/Governor's Office	Closed	Included in Law Enforcement Review	-	-

VETTING CUSTOMS AND IMMIGRATION OFFICERS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B39</b>						
<b>B39.01</b>	The Governor appoints an independent agency to conduct full vetting of all HM Customs and Immigration Department Officers, and if necessary, officers of the Royal Virgin Islands Police Force and the Prison Service. <b>Deadline: 31 July 2022</b>	Governor's Office	Completed	Due to delays and unexpected demands on the National Police Chief's Council, the Governor's Office has appointed a different agency, the UK Home Office's International Policing Assistance Service (IPAS) to lead on this project.  A project lead has been identified and two officers will be visiting the BVI shortly to set up the unit.	-	The Governor's Office is now having fortnightly meeting with IPAS and the Law Enforcement Adviser, British Overseas Territories and Polar Directorate to ensure that the pace of this work is accelerated. The deadline request has been approved by Lord Goldsmith. Deadline extended to December 2023.
<b>B39.02</b>	HRD undertakes a review of the private interest forms for all officers in these departments, and provides information to authorities as required. <b>Target: 31<sup>st</sup> March 2023</b>	Department of Human Resources	Completed	An assessment of the Department's private interest database was conducted relative to Her Majesty's Customs. Of the 80 Customs Officers which includes the Commissioner of Customs, Deputy Commissioner of Customs, Assistant Commissioner of Customs, Senior Customs Officer and Customs Officer I/II/III, there 7 Officers with 9 approved private interests. The approvals are categorised in the following business types. Brokerage and Consultancy – 1      Food and Beverage - 1 Trucking and Taxi..... 5      Security Services..... 1 Retail ..... 1	-	There may be need to review the files of all Customs Officers to ensure that there are no private interest approvals issued prior to the establishment of the Department's private interest database.
<b>B39.03</b>	Conduct full vetting of all HM Customs and Immigration Department Officers, Officers of the Royal Virgin Islands Police Force and the Prison Service <b>Deadline: 31 December 2023</b> <b>Deadline extended to 31 March 2024</b> <b>Final Deadline: 31<sup>st</sup> May 2024</b>	Governor's Office	In Progress – with Challenges	Regulation Amendments being made for Police. Legislative Amendments being made for Customs, Immigration and Prison Service Officers.  Vetting will begin for Police Officers on 24th June, 2024.  Vetting will begin for Customs, Immigration, and Prison Service on 14th August 2024.	-	-

INVESTIGATE CORRUPTION IN CUSTOMS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B40</b>						
<b>B40.01</b>	The Governor orders an investigation into corruption within HM Customs by the Royal Virgin Islands Police Force. <b>Deadline: 12 May 2022</b>	Governor's Office	Completed	-	-	-
<b>B40.02</b>	Cabinet approves joint responsibility between the relevant government agencies and the Royal Virgin Islands Police Force for security of all ports, including airports, under the command of the Force, until security concerns are effectively addressed and new constitutional and legal arrangements have been considered. <b>Deadline: 30 June 2022</b>	Governor's Office	Completed	The MOU between the Royal Virgin Islands Police Force, His Majesty's Customs, Immigration Department, BVI Airports Authority and BVI Ports Authority has been in place since July 2022 and from all accounts seems to be working well.	-	-

FACILITATING FIGHT AGAINST CRIME						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B41</b>						
B41.01	The Governor appoints a panel to ensure that the Royal Virgin Islands Police Force and other law enforcement agencies have the facilities and powers to prevent, monitor and detect crime, and prepare matters for prosecution. The completed report setting out what is required will be presented to the Governor. <b>Deadline: 31 December 2022</b> <b>Extended Deadline: 31 December 2023</b> <b>Deadline extended to 31 March 2024</b> <b>Final Deadline: 30<sup>th</sup> April 2024</b>	Governor's Office	In Progress – with Challenges	Governor presented the Report to Cabinet on 1 <sup>st</sup> May 2024.  It will be laid on the Table of the HOA during the first meeting in early June 2024.		

UPDATE CRIMINAL PROCEDURE RULES						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B42</b>						
B42.01	DGO to submit Cabinet Paper as well as drafting instructions to Attorney General's Chambers to update Criminal Procedure Rules, based on specific recommendations. <b>Deadline: 30 September 2022</b> <b>Deadline extended to 31<sup>st</sup> August 2023</b> <b>Final Deadline: TBD</b>	Deputy Governor's Office	In Progress – with Challenges  On Hold	The Criminal Procedure Rules were received from the Attorney General's Chambers on 7 <sup>th</sup> November, 2023 and shared with the stakeholders (Office of the Director of Public Prosecutions, Magistracy & High Court Registry) for feedback before finalising.  The draft Criminal Procedure Rules (CPR) were received. Since that time, the Chief Justice has asked that the draft CPR be put on hold and not advanced any further as she wants CPR to be implemented in the same manner throughout the jurisdiction. As a result, she has appointed a committee to review and prepare CPR. The ODG is awaiting instructions from the Chief Justice on the next steps. The Governor shared at the last Tripartite Meeting (2nd January, 2024) that he had spoken to the Chief Justice and she expected the exercise to be completed by March.  The Chief Justice advised that she would write at the end of May 2024, with feedback.		
B42.02	HOA amends existing legislation in accordance with the recommendations of the Director of Public Prosecutions to update the Criminal Procedure Rules. <b>Deadline: 31 October 2022</b> <b>Extended Deadline: 15 October 2023</b> <b>Deadline extended to 31 October 2023</b> <b>Final Deadline: TBD</b>	Deputy Governor's Office	In Progress – with Challenges  On Hold	The Criminal Procedure Rules were received from the Attorney General's Chambers on 7 <sup>th</sup> November, 2023 and shared with the stakeholders (Office of the Director of Public Prosecutions, Magistracy & High Court Registry) for feedback before finalising.  The draft Criminal Procedure Rules (CPR) were received. Since that time, the Chief Justice has asked that the draft CPR be put on hold and not advanced any further as she wants CPR to be implemented in the same manner throughout the jurisdiction. As a result, she has appointed a committee to review and prepare CPR. The ODG is awaiting instructions from the Chief Justice on the next steps. The Governor shared at the last Tripartite Meeting (2nd January, 2024) that he had spoken to the Chief Justice and she expected the exercise to be completed by March.  The Chief Justice advised that she would write at the end of May 2024, with feedback.		

REVISE JURY ACT						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B43</b>						
B43.01	HOA considers revisions to the Jury Act, based on a Cabinet decision, in consultation with the Governor, to increase the size of the pool of jurors to ensure the jury system is effective. <b>Deadline: 31 July 2022</b> <b>Extended Deadline: 30 November 2023</b>	Deputy Governor's Office	Completed	The Act had its first reading in the HOA on 29th July, 2022 and is now available for public review. A virtual consultation was held on 3 <sup>rd</sup> October, 2022.  Following consultations, the implementation of a communications plan and the session that occurred in Committee in the House of Assembly, the Bill had its final passage (with amendments) on 25 <sup>th</sup> October, 2022.  The Governor assented on 14 November 2022.	The deadline for the revisions was 31 <sup>st</sup> July, 2022. Considering that the existing legislation was from 1914, extensive consultation, research and crafting was necessary.	Administrative Tasks to support the Act will be completed in January 2023
B43.02	HOA considers granting the court wider powers to hear judge-only criminal trials. <b>Deadline: 30 November 2022</b> <b>Deadline extended to 30<sup>th</sup> April 2024</b>	Deputy Governor's Office	In Progress – With Challenges	To be closed pending Constitutional Change – Decision to be made as to whether we would seek to do this prior to main Constitutional negotiations or during main process.	-	-

REVISING, CONSOLIDATING AND PUBLISHING LAWS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B44</b>						
B44.01	HOA approves additional financial resources to the Attorney General's Chambers to continue the current initiatives for revising, consolidating and publishing in readily accessible form the laws of the Territory. <b>Deadline: 31 July 2022</b>	Deputy Governor's Office	Completed	The 2022 revised Budget for Head 21174077 (Attorney General & Parli. Serv.) subhead 528299 (Other Consultancy) now has a total budget provision of \$499,293.64 in Head 21174077 to year end for this purpose.	-	

MANAGEMENT OF COMPLAINTS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION B45</b>						
B45.01	Cabinet approves a reporting structure for the Complaints Commissioner to report to the Governor and Deputy Governor, as well as recommended response times to complaints, based on the recommendations of the Complaints Commissioner. <b>Deadline: 31 July 2022</b> <b>Deadline extended to 31<sup>st</sup> January 2024</b> <b>Final Deadline: 12<sup>th</sup> April 2024</b>	Governor's Office/Office of the Complaints Commissioner	Completed	Complaints Commissioner has submitted annual reports for 2021 and 2022 to the Governor.  The required reporting structure and reporting requirement was already in place but had not been enforced.	-	
B45.02	Cabinet requires Complaints Commissioner to report annually to the HOA Standing Finance Committee to set out the extent to which there has been a response to her criticisms and recommendations. <b>Deadline: 31 July 2022</b> <b>Deadline extended to 31<sup>st</sup> January 2024</b> <b>Final Deadline: 25<sup>th</sup> April 2024</b>	Governor's Office/Office of the Complaints Commissioner	In Progress – Challenges	Annual reports have been presented to Cabinet.  Reports will be laid on the Table of the HOA during the first sitting of June 2024.		

OTHER REFORM, MONITORING, SUPERVISION AND COOPERATION						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION OR</b>						
OR.01	HOA amends existing legislation in consideration of the recommendations of the Supervisor of Elections' General Elections Report 2019, and the recommendations made by the Observer Mission, including those on campaign finance reform. <i>Deadline: 30 September 2022</i> <i>Extended Deadline: 31 December 2023</i> <i>Deadline extended to 30<sup>th</sup> April 2024</i> <i>Final Deadline: 27<sup>th</sup> June 2024</i>	Deputy Governor's Office	In Progress – With Challenges	Attorney General's Chambers drafting the revised legislation.	-	-
OR.02	MCW leads evaluation of land lease agreements for lands on Wickham's Cay and reviews governing policy. <i>Target:31 December 2022</i> <i>Extended Deadline: 30<sup>th</sup> June 2023</i> <i>Deadline extended to 31 November 2023</i> <i>Final Deadline: 15<sup>th</sup> March 2024</i>	Ministry of Communication & Works	In Progress – Challenges	Cabinet Paper submitted for agenda.		
OR.03	Submission of monthly delivery reports by each Ministry and their departments for review by Governor and Premier and their bilateral consultation on progress. <i>Deadline: None Stated</i>	Premier's Office	In Progress – On Track	Monthly deadline for submission of reports has been set for the fifth of each month to enable the Implementation Unit to submit complete report by the 15 <sup>th</sup> of each month.	-	-
OR.04	Submission of quarterly reports by all statutory boards to the Premier and Governor for review. <i>Deadline: None Stated</i>	Premier's Office	In Progress – On Track	Follow up done to remind Boards to submit the April-June 2024 Reports by 31 <sup>st</sup> July 2024.	-	-
OR.05	Submission of written quarterly reports from all individuals leading reviews, investigations, and audits arising from the COI Report recommendations to the Governor. <i>Deadline: None Stated</i>	Governor's Office	In Progress – On Track		-	-
OR.06	Mandatory pre-review by the Governor of any contract worth \$100,000 or more which the Government wishes to enter into before a contractual commitment is made, until further legislative amendments and constitutional changes are made in relation to public financial management. <i>Deadline: None Stated</i>	Governor's Office	In Progress – On Track		-	
OR.07	Mandatory pre-review by the Governor of any intended sale or distribution of Crown Land before the transaction takes place, until further legislative and Constitutional controls are put in place concerning the disposal of Crown Land. <i>Deadline: None Stated</i>	Governor's Office	In Progress – On Track		-	-
OR.08	Monthly Tripartite policy dialogue meetings between each Minister of Government, joined by the Premier, and their Permanent Secretaries, with the Governor <i>Deadline: None Stated</i>	Premier's Office	In Progress – On Track	Latest Meeting held 14 <sup>th</sup> May 2024	-	

PREPARATORY STEPS						
ACTION #	ACTIONS REQUIRED	LEAD MINISTRY	STATUS	STATUS UPDATE DETAILS	CHALLENGES	NEXT STEPS
<b>RECOMMENDATION PrS</b>						
<b>PrS.01</b>	The Cabinet approves the Terms of Reference of the COI Report Recommendations Implementation Unit. <b>Deadline: 15 June 2022</b>	Premier's Office	Completed		-	-
<b>PrS.02</b>	The Government, under the leadership of the Premier's Office, in cooperation with the Governor's Office, establishes a COI Recommendations Implementation Unit. <b>Deadline: 15 July 2022</b>	Premier's Office	Completed			
<b>PrS.03</b>	The Premier coordinates the development of an overall work programme and implementation schedule involving HOA, Cabinet and Ministries of Government to implement the COI Report recommendations in accordance with their respective responsibilities under the Constitution. The Governor will monitor delivery of the COI report recommendations in partnership with the Premier. <b>Deadline: 30 June 2022</b>	Premier's Office	Completed	Cabinet approved the COI Implementation Plan on 11 October 2023.		
<b>PrS.04</b>	HOA establishes a Reform Committee, in collaboration with Premier's Office, to ensure continuous follow-up by HOA on reform legislation. <b>Deadline: 30 June 2022</b>	Premier's Office/House of Assembly	Completed			
<b>PrS.05</b>	HOA, in consultation with Cabinet, the Premier and Governor, develops a legislative timetable for implementation of COI Report recommendations. <b>Deadline: 30 June 2022</b>	Premier's Office/House of Assembly	Completed			
<b>PrS.06</b>	Ministries of Government develop reform implementation plans for review by the Governor and Premier. <b>Deadline: 30 June 2022</b>	All Ministries	Completed	Governor and Premier have received Reform Plans		
<b>PrS.07</b>	Ministries continue implementation of new good governance legislation, including the Procurement Act, Contractor General Act and Integrity in Public Life Act. <b>Deadline: 31<sup>st</sup> December 2023</b> <b>Final Deadline: 30<sup>th</sup> April 2024</b>	All Ministries	In Progress – With Challenges	Whistleblower Act brought into effect. Amendments need to be made to enable it to be administrated more effectively.	-	
<b>PrS.08</b>	The Attorney General's Chambers expands capacity in staffing, accommodation and technology to support reform process <b>Deadline: None Stated</b>	Deputy Governor's Office	Completed	The Attorney General's Chambers has a total of fifty-two (52) positions approved in the Budget Estimates; six (6) of which are assigned to the Law Reform Commission. At the start of the COI Implementation process, sixteen (16) vacant positions were to be filled. The Government filled some of these positions. Additionally, the Chambers established a Law Panel to allow the Government to have access to external legal counsel at agreed rates that achieve value for money.	-	