

# City and Guilds Course Units:

## Construction

### Entry Level

Basic Construction Skills (A, C-6218)  
Carpentry: Skills Foundation (C-3528)  
Masonry: Skills Foundation (C-3528)  
Painting: Skills Foundation (C-3528)  
Plumbing: Skills Foundation (C-3528)  
Refrigeration and Air Conditioning: Skills Foundation (C-3528)  
Electrical Installation: Skills Foundation (C-3528)

### Level 1

Basic Construction Skills (A, C-6218)  
Electrical Installation (C-6161)  
Painting and Decorating (C-6161)  
Refrigeration and Air Conditioning: Skills Foundation (C-3528)  
Plumbing (C-6161)  
Refrigeration and Air Conditioning (C-6161)  
Timber Vocation (Site Carpentry (C-6161)  
Trowel Vocation (C-6161)  
Carpentry Skills Proficiency (C-3529)  
Ducting Fabrication: Skills Proficiency (C-3529)  
Electrical Installation: Skills Proficiency (C-3529)  
Fabrication, Welding and Pipework: Skills Proficiency (C-3529)  
Masonry: Skills Proficiency (C-3529)  
Painting: Skills Proficiency (C-3529)  
Plumbing: Skills Proficiency (C-3529)  
Refrigeration and Air Conditioning: Skills Proficiency (C-3529)

### Level 2

Construction Industry Technical (D-6165)  
Construction Industry Technical – Quantity Surveying (D-6165)  
Electrical Installation (D-6165)  
Painting and Decorating (D-6161)  
Plumbing (D-6161)  
Refrigeration and Air Conditioning (D-6161)  
Timber Vocation (Site Carpentry (D-6161)  
Trowel Vocation (D-6161)

## **COSMETOLOGY**

### **Awards**

#### **Beauty Therapy**

Beauty Salon Reception

Working in the Professional Beauty Industry

Working in the Professional Nail Industry

Skin Care and Make-up Treatments

Waxing Techniques

Facial Treatments

Eyelash and Eyebrow Treatments

Body Massage

Aromatherapy Massage using Pre-blended Oils

Indian Head Massage

Face and Skin Conditioning using Electrotherapy

Manicure

Pedicure

Nail Technologies

Nail Art

Artificial Nail Structures

### **Hairdressing**

#### **Awards**

Hairdressing Salon Reception

Working in the Professional Hairdressing Industry

Women's Haircutting

Colouring Hair

Styling Women's Hair

Cutting Men's Hair

Cutting Beards and Moustaches

Providing Face Massage

Providing Professional Shaving Services

Cutting African Caribbean Women's Hair

Perming and Neutralising African Caribbean Women's Hair

Relaxing African Caribbean Women's Hair

Styling and Finishing African Caribbean Women's Hair

Working in the Beauty Industry

Working in the Nail Industry

### **Level 1/Entry3**

Introduction to the Hair and Beauty Sector (A, C, D-3001)

### **Level 2**

Hairdressing (Women's Hairdressing) (D-6902)

Hairdressing (Barbering) (D-6902)

African Caribbean Women's Hairdressing (D-6902)

## **Hospitality, Catering and Tourism**

### **Entry Level**

Food Preparation: Skills Foundation (C-3528)

Food and Beverage Service: Skills Foundation (C-3528)

Housekeeping: Skills Foundation (C-3528)

### **Level 1**

Food Preparation and Cooking (C-7065)

Food and Beverage Service (C-7066)

Reception Operations and Services (C-7067)

Accommodation Operations and Services (C-7068)

Food Preparation: Skills Proficiency (C-3529)

Food and Beverage Service: Skills Proficiency (C-3529)

Housekeeping: Skills Proficiency (C-3529)

International Tourism (C-4867)

### **Level 2**

Food Preparation and Cooking (Culinary Arts) (D-7065/8065)

Patisserie (D-7065/8065)

Food and Beverage Service (D-7066/8066)

Reception and Front Office Services (D-7067)

Accommodation Services (D-7068/8068)

Barista Skills (A-7102)

Bartending (A-7106)

Food Safety in Catering (A-7150)

Food and Beverage Service: Skills Proficiency (C-3529)

International Tourism (D-4867)

Travel and Tourism (A, C, D-4976)

# **HOME ECONOMICS**

## **Home Management**

### **SECTION ONE: FAMILY AND SOCIETY**

- Module 1 - The Family
- Module 2 - Values, Goals, Conflict Resolution
- Module 3 - Population Issues
- Module 4 - Caring for Special Groups
- Module 5 - Work and Work Ethics, Careers

### **SECTION TWO: HOME AND FINANCIAL MANAGEMENT**

- Module 6 - Principles of Management
- Module 7 - Money Management
- Module 8 - Consumerism

### **SECTION THREE: HOUSING AND EQUIPMENT MANAGEMENT**

- Module 9 - Housing and Maintenance
- Module 10 - Safety in the Home, Safety Features of Appliances and Equipment
- Module 11 - Furniture, Soft Furnishings and Accessories
- Module 12 - Entertainment, Table Setting, and Social Graces

## **Clothing and Textiles**

### **SECTION ONE: TEXTILES**

- Module 1: Fibres
- Module 2: Fabrics and Fabric Finishes
- Module 3: Care and Maintenance of Textile Products

### **SECTION TWO: PSYCHOSOCIAL ASPECTS OF DRESS**

- Module 4: Consumer Aspects
- Module 5: Clothing and Culture
- Module 6: Career Opportunities

### **SECTION THREE: CONSTRUCTION TECHNIQUES**

- Module 7: Sewing Equipment
- Module 8: Basic Pattern Drafting
- Module 9: Commercial Patterns
- Module 10: Basic Construction Processes
- Module 11: Special Techniques in Garment Construction
- Module 12: Simple Soft Furnishings

## **Food and Nutrition**

### **SECTION ONE: PRINCIPLES OF NUTRITION**

Module 1: Nutritive Value of Foods .

Module 2: Nutrition for the Life Cycle

Module 3: Diet, Health and Nutritional Status

### **SECTION TWO: FOOD SERVICE MANAGEMENT**

Module 4: Equipment and Utensils for Food Preparation and Service

Module 5: Food Hygiene and Safety

Module 6: Food Preservation

Module 7: Consumerism and Purchasing

### **SECTION THREE: FOOD PREPARATION AND SERVICE**

Module 8: Scientific Principles in Food Preparation

Module 9: Management of Food Preparation and Service

Module 10: Meal Planning and Service

Module 11: Food Preparation Methods

Module 12: Large-scale Food Preparation and Service

## **Engineering (Auto Mechanics)**

### **Entry Level**

Motor Vehicle Repair: Skills Foundation (C-3528)

Motor Cycle Repair: Skills Foundation (C-3528)

Electronic Engineering: Skills Foundation (C-3528)

Electrical Engineering: Skills Foundation (C-3528)

Engineering Skills (C-3528)

### **Level 1**

Engineering Skills (C-1155)

Motor Vehicle Systems (C-3905)

Sound Engineering and Music Technology (A, C-7603)

Telecommunications Systems Technician (C-2730)

Computer Aided Design and Manufacturing (A-7579)

Motor Vehicle Repair: Skills Proficiency (C-3529)

Electronic Engineering: Skills Proficiency (C-3529)

Electrical Engineering: Skills Proficiency (C-3529)

Metal Machining: Skills Proficiency (C-3529)

Plant Maintenance: Skills Proficiency (C-3529)

## **Level 2**

Hybrid Electric Vehicle Operation and Maintenance (A-4290)  
Motor Vehicle Systems (C, D-3905/4290)  
Motor Vehicle Repair Body Competence (D-4271)  
Motor Vehicle Repair Paint Competence (D-4271)  
Light Vehicle Maintenance and Repair (C, D-4290)  
Automotive Body and Paint (C, D-4291)  
Motorcycle Maintenance and Repair (D-4290)

## **Level 3**

Hybrid Electric Vehicle Operation and Maintenance (A-4290)  
Motor Vehicle Diagnostic Techniques (D-3905/4290)  
Motor Vehicle Systems Technician (D-3905/4290)  
Motor Vehicle Systems (D-3905/4290)  
Motor Vehicle Repair Body Competence (D-4271)  
Light Vehicle Maintenance and Repair (C, D-4290)  
Automotive Body Repair (C, D-4291)  
Automotive Body and Paint (C, D-4291)  
Motorcycle Maintenance and Repair (D-4290)

## **Entrepreneurship**

**ILM's business and enterprise qualifications are aimed at potential entrepreneurs and owner-managers of small and medium enterprises (SMEs).**

These qualifications will take the students through the process of planning and starting a new business, and help owners of SMEs boost productivity and efficiency. This qualification also offers a suite of qualifications for social entrepreneurs, consultants and others involved in developing and supporting new social enterprises.

## **Level 2**

[Level 2 Award in Understanding Enterprise \(PDF\)](#)  
[Level 2 Certificate in Enterprise](#)

## **Level 3**

[Level 3 Award and Certificate in Enterprise and Entrepreneurship](#)

## **Customer Service**

Customer Service (A-8992)  
Customer Service (A-8992/C-4417)  
Customer Service Improvement (A-4425)  
Leading Customer Service (A-4425)

## **Tourism**

The Tourism Syllabus consists of two Units of 150 hours each, comprising three Modules of 50 hours each. Each Module is compulsory. Together the two Units provide a comprehensive introduction to the field of

Tourism.

**Unit 1: Tourism Concepts**

Module 1 - Concepts and Issues

Module 2 - Linkages with Key Sectors

Module 3 - Sustainable Tourism

**Unit 2: Tourism Product Development and Marketing**

Module 1 - Product Development

Module 2 - Marketing

Module 3 - Entrepreneurship

Students will be required to complete the mandatory units for each programme along with optional units from among their programme choice thus fulfilling the necessary requirements for qualification in that programme.

**Every City and Guilds qualification has a credit value and a level. Levels indicate difficulty and vary from Entry Level to Level 8. There are three types of qualifications: Awards (1 to 12 credits), Certificates (13 to 36 credits) and Diplomas (37 or more credits). One credit represents ten notional hours of learning.**

Students at the institute will be allowed to pursue their vocation up to Level 3 where possible. Further qualification will be made possible at Hamilton Lavity Stoutt Community College (HLSCC).

**Certification**

All students will be required to write the CXC examinations in the Academic Subjects and City and Guilds and/or Caribbean Vocational Qualification/

National Vocational Qualification examinations in the vocational subjects. The Secondary School-Leaving Certificate will be awarded to students who are successful in the local secondary school-leaving assessment.

**National Citizenship Programme**

All students are required to complete a minimum of one hundred and twenty (120) hours of community service prior to graduation.

Students will make their request to conduct community service via the Guidance Officer who will be responsible for keeping accurate records and monitoring their progress. This can be done anytime during their years of enrollment.

## Understanding City and Guilds qualifications

NQF / QCF... Levels	City and Guilds qualifications (examples)	Regional qualifications*	UK and general qualifications (approximate equivalent)
8	Fellowship (FCGI or FInstILM)	Doctoral	
7	Membership (MCGI or MInstILM)  Master Professional Diploma  ILM Diploma in Strategic Leadership and Executive Management	Master's Degree  Postgraduate Diploma and Certificate	
6	Graduateship (GCGI)	Broadly equivalent to each of the three years of undergraduate education	Bachelor's Degree
5	Level 5 Vocational Awards  IVQ Advanced Technician Diploma  Full Technological Diploma  IQual Diploma in Advanced Management  ILM Level 5 Diploma in Management		Higher National Diploma  Foundation Degree Diplomas of Higher and Further Education
4	Level 4 Vocational Qualification  Higher Professional Diploma		Certificate of Higher Education  Higher National Certificate



	<p>Licentiatehip (LCGI)</p> <p>IQual Certificate in Middle Management</p> <p>ILM Level 4 Certificate in Management</p>		
3	<p>IVQ Technician Diploma</p> <p>IVQ Advanced Diploma</p> <p>Level 3 Vocational Awards</p> <p>IQual Award in First Line Management</p> <p>ILM Level 3 Award in First Line Management</p> <p>Advanced Apprenticeship</p>	Advanced Proficiency*	A Level
2	<p>IVQ Technician Certificate</p> <p>IVQ Diploma</p> <p>Level 2 Vocational Awards</p> <p>Apprenticeship</p>	<p>NVQ/CVQ Level 2*</p> <p>CSEC I – III*</p>	GCSE A - C
1	<p>IVQ Certificate</p> <p>Introductory Awards</p> <p>Level 1 Vocational Awards</p>	<p>NVQ/CVQ Level 1*</p> <p>CSEC IV – VI*</p>	GCSE D – G

## Assessment

The current Secondary School Grading System will be used.

### GRADING SCHEME (Revised 2013)

LETTER GRADE	PERCENTAGE	GPA
A+	90 – 100	4.30
A	85 – 89	4.00
A-	80 – 84	3.70
B+	75 – 79	3.30
B	70 – 74	3.00
B-	65 – 69	2.70
C+	60 – 64	2.30
C	50 – 59	2.00
D+	45 – 49	1.50
D	40 – 44	1.00
E	35 – 39	0.50
F	0 - 34	0.00

The letter grade for a pass in any subject is C.

The Grade Point Average (GPA) needed for subject pass and honour rolls:

Pass 2.00 – 2.99

Credit 23.00 – 3.99

Distinction 4.00 – 4.30

A GPA of 3.70 – 4.30 qualifies students for the Minister of Education Honour Roll and certificate of Exemplary Performance

A GPA of 3.00 – 3.30 qualifies students for the Chief Education Officer's Honour Roll and the Certificate of Excellence.

A GPA of 2.40 – 2.90 qualifies students for the School's Certificate of Merit.

