

Mailing Address:

Immigration Department  
Government of the Virgin Islands  
P. O. Box 2299  
Road Town, Tortola VG1110  
British Virgin Islands

Fax: (284) 494-3471



**GOVERNMENT OF THE VIRGIN ISLANDS**  
**Immigration Department**

Physical Address:

Immigration Department  
Government of the Virgin Islands  
RJT Edifice Building, 2<sup>nd</sup> Floor  
Road Town, Tortola VG1110  
British Virgin Islands

Tel.: (284) 468-4705

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| <b>ATTENTION!</b><br><b>APPLICANT MUST COMPLETE THIS SECTION</b> | NAME (Mr. / Mrs. / Ms.): _____   |
|  | IMMIGRATION FILE NO.: <b>R</b> or <b>T</b> -_____ WORK PERMIT NO.: _____<br><i>(Immigration no. written in passport MUST be included.)</i> |
|  | SOCIAL SECURITY NO.: _____   |
|  | POSTAL ADDRESS: _____  |
|  | CONTACT INFORMATION (TELEPHONE): (HOME) _____  |
|  | (WORK) _____ (CELL) _____  |
|  | (EMAIL) _____  |

**GUIDELINES FOR COMPLETING AN APPLICATION FOR BELONGER STATUS**

**ONLY** applications from persons with Residence Status for 12 months or more, and persons who are married to Virgin Islanders or Belongers for 5 or more years; and are **\*“ordinarily resident” (for not less than 5 years) “in the Territory with his or her spouse”, are eligible for consideration of Belonger Status.**

\*Immigration and Passport Ordinance CAP.130; Section 16(5)

Applicant **MUST** submit the following with the application for Belonger Status in the Virgin Islands to the Immigration Department:

- Two (2) passport size (standard) photographs (*do NOT staple or write on the back of photographs*).
- One (1) **original local** police certificate.
- Original** or **certified copy** of your Birth Certificate (*uncertified copies for no. 3 and 4 below will NOT be accepted*).
- Original** or **certified copy** of Marriage Certificate (*if married*).
- Copy of annual Entry Permit Stamp. (*If applying by marriage ONLY no. 5 and 6 apply*).
- Evidence that your spouse is a BVIlander/Belonger (i.e. **copy** of profile page **and** Governor’s Seal in passport; **copy** of Virgin Islands Belonger’s Card; or **copy** of Naturalization Certificate (granted before 15<sup>th</sup> June 2007 and copy of this document must be accompanied by a copy of picture ID).
- Copy** of your Certificate of Residence or Residence identification card (*if have Residence Status*).
- A job letter as proof that you can support yourself and your dependents.
- Two (2) letters of reference from **BVIlanders** or **Belongers**, **NOT** related by marriage or blood, aged 25 or older who have known you for at least five (5) years and are **not** family members or Members of the House of Assembly. **Proof that referees are BVIlanders or Belongers MUST be attached**, (i.e. copy of ID page of passport along with copy of Governor’s Seal in passport, or copy of BVI birth certificate, or copy of Belonger’s Card).
- A letter of reference from **local** bank stating the **current balance** on your account as well as the **average balance for the past six (6) months**. *Copies of bank statements will NOT be accepted.*
- Certified copies** of your academic/professional qualification(s) (*if you have primary, secondary &/or tertiary certificates*).
- Copy** of Trade Licence (*if you have a Trade Licence*).
- Copy** of Non-Belongers Land Holding Licence and Land Transfer (*if you own property in this Territory*).

**COMPLETION OF APPLICATION REQUIREMENTS**

14. Applicant **MUST** complete **ALL** questions on the form attached hereto. The form **MUST** be signed by the applicant. The form **MUST** be notarized (by a Notary Public, Commissioner of Oaths, or Justice of Peace in the Territory). The form **MUST** be returned with this page attached.

**OFFICIAL USE ONLY**

**Immigration Department’s Stamp**  
(Outgoing)

**Immigration Department’s Stamp**  
(Received)

**Premier’s Office Stamp**  
(Received)



**GOVERNMENT OF THE BRITISH VIRGIN ISLANDS**

**FORM III**

**Reg. 8**

**Application for a Certificate that a Person Belongs to the Virgin Islands**

1. Date of first arrival in Virgin Islands \_\_\_\_\_
2. Name person (in block letters) \_\_\_\_\_
3. Country of which applicant is now a citizen \_\_\_\_\_
4. Nationality at birth \_\_\_\_\_
5. Religious denomination \_\_\_\_\_
6. Place and date of birth \_\_\_\_\_
7. If naturalized, state where and when \_\_\_\_\_
8. Citizenship of father \_\_\_\_\_
9. Citizenship of mother \_\_\_\_\_
10. Name of wife or (husband) \_\_\_\_\_
11. Citizenship and place of birth of wife (or husband) \_\_\_\_\_
12. Particulars of children as follows:- \_\_\_\_\_

| Name | Age | Sex | Citizenship | Country of Birth |
|------|-----|-----|-------------|------------------|
|      |     |     |             |                  |
|      |     |     |             |                  |
|      |     |     |             |                  |
|      |     |     |             |                  |
|      |     |     |             |                  |
|      |     |     |             |                  |

13. Passport Number, date and place of issue \_\_\_\_\_  
\_\_\_\_\_
14. Date passport expires \_\_\_\_\_

15. Details of periods of residence in Virgin Islands \_\_\_\_\_  
\_\_\_\_\_
16. Present Address \_\_\_\_\_
17. Character references (Names and addresses of at least two)  
\_\_\_\_\_  
\_\_\_\_\_
18. Financial reference \_\_\_\_\_
19. Present Occupation \_\_\_\_\_
20. Normal Occupation (if not as above) \_\_\_\_\_
21. Is it desire to enter into business or take up employment? \_\_\_\_\_
22. If the answer to the above is in the affirmative, give full particulars. \_\_\_\_\_  
\_\_\_\_\_
23. Does the applicant own his/her own home in the Virgin Islands? (Note it is immaterial whether or not subject to mortgage). \_\_\_\_\_
24. Does the applicant own a home elsewhere, if so give particulars. \_\_\_\_\_  
\_\_\_\_\_
25. Has the applicant any other investments in the Virgin Islands? Particulars if these will assist the Board \_\_\_\_\_
26. Has the applicant been convicted by the courts? If so, details should be provided \_\_\_\_\_
27. Is the applicant now or has he been a member of any civic or charitable organization in the Virgin Islands? If so give particulars \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
28. Any other information which the applicant considers may be of assistance to the Board may be given \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_ (the above named applicant) hereby  
(Print name)  
declare that it is my intention to make my permanent home within the Virgin  
Islands and that I have abandoned any intention of resuming my former domicile  
and that the foregoing particulars are correct and true.

\_\_\_\_\_  
(Applicant's signature)

Dated the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

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Declared before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature)

Notary Public/Justice of the Peace/Commissioner of Oaths

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**FOR OFFICIAL USE ONLY**

From Chief Immigration Officer to Board on \_\_\_\_\_

From Board to Cabinet on \_\_\_\_\_

From Cabinet to Governor on \_\_\_\_\_

Permit or Refusal issued on \_\_\_\_\_