



# Public Tender No. 3 of 2015

The Government of the Virgin Islands (British) invites tenders for:

Reconstruction of Road, Slope Stabilisation and Drainage works at Windy Hill, Tortola, British Virgin Islands: The Government of the Virgin Islands (GOVI) has received financing from the Caribbean Development Bank (CDB) towards the cost of Reconstruction of Road and Slope Stabilisation at Windy Hill, Tortola, British Virgin Islands and intends to apply a portion of the proceeds to eligible payments under a contract for which this invitation is issued.

## SCOPE OF WORKS

The proposed scope of works at Windy Hill involves the construction of two (2), three meter (3m) high retaining walls for slope stabilization. The construction of reinforced concrete road pavement and a combination of reinforced concrete box culverts. There are three (3) open box drains which are proposed for the collection of water runoff. A cascading box drain is proposed to be situated along the full length of the down slope. A following box drain is proposed alongside the lower road leading to the existing bridge.

The works will also include furnishing all plant, labour, equipment and materials and performing all operations in connection with the Reconstruction of Road, Slope Stabilisation and Drainage works at Windy Hill, Tortola, British Virgin Islands in accordance with the tender and construction issue drawings and specifications.

## INSTRUCTIONS TO TENDERERS

Tenderers are required to furnish originals of the following:

- a) Certificates of Good Standing in respect of Social Security and all Taxes including Payroll Taxes and Property Taxes from:
  - (i) The Director of the Social Security Board; and
  - (ii) The Commissioner of Inland Revenue
- b) Trade License (valid for 2015) (if Partnership or Sole Proprietorship)
- c) Certificates of Good Standing from Commercial Registry (if company is a registered agent).

Note: The date of issue indicated on the above-mentioned certificates should be no earlier than one month prior to the date of submission.

- d) Tenderers are to supply other documentation as listed in the Tender Document, Instructions to Tenderers.

Tenderers will be required to provide a Tender Security from a Bank or Insurance Company for a sum equivalent of 5% of the Contract Sum.

Failure on the part of tenderers to enclose the supporting documentation as indicated above with each respective tender will render the tender non-responsive on the date of the opening of tenders.

## TENDERERS MINIMUM REQUIREMENTS

- A. All pending litigation shall in total not represent more than TWENTY PERCENT (20%) of the Bidder's net worth and shall be treated as resolve against the Bidder.
- B. Minimum average annual turnover of \$220,000.00, calculated as total certified payments received for contracts in progress or completed within the last Three (3) years.
- C. The Bidder must demonstrate access to, or availability of, financial resources such as liquid assets, lines of credit, and other financial means other than any contractual advance payments to meet:
  - i. The following cash-flow requirement: THREE MONTHS ESTIMATED AT \$110,000.00 and
  - ii. The overall cash flow requirements for this contract and its current commitments.
- D. Experience under contracts in the role of contractor, subcontractor or management contractor for at least the last THREE (3) years prior to the applications submission deadline, and with activity in at least NINE (9) months each year.
- E. Participation as contractor, management contractor, or subcontractor in at least ONE (1) contract within the last THREE (3) years, each with a value of at least \$220,000.00, that have been successfully and substantially completed and that are similar to the proposed works. The similarity shall be based on the physical size, complexity, methods/technology or other characteristics as described in Section VI, Employer's Requirements.
- F. For the above and other contracts executed during the period stipulated in D above, a minimum experience in the following key activities:
  - a. Reinforced Concrete Retaining Walls
  - b. Concrete Road Pavement

## APPLICATION FOR DOCUMENTS

Tender Documents are available upon request from:

The Chairman  
Central Tenders Board  
Ministry Of Finance  
Procurement Unit  
Rfg Place, Third Floor  
Waterfront Drive, Tortola  
British Virgin Islands

with effect from Monday, 18th May, 2015 between the hours of 9:00 a.m. to 4:00 p.m., Monday to Friday. For additional information, the contact officer is Mrs. Ishma Rhymer, Procurement Coordinator, (telephone number: (284)-468-3701 ext. 4243/44/45/46/47 and facsimile number (284)-468-4312).

A non-refundable fee of \$250.00 payable by cash or banker cashier's cheque (payable to the Accountant General) is required for the Tender Documents.

A Pre-Tender meeting is scheduled for Friday, 5th June, 2015 in the Procurement/PSSU Conference Room, Third Floor, RFG Place at 10:00 a.m. This will be followed by a site visit. All prospective tenderers are invited to attend.

## SUBMISSION OF TENDERS

Interested tenderers should submit one (1) original and two (2) copies of the tender. The original should be placed in a sealed envelope and marked "Original" and the additional copies placed in another sealed envelope and marked "Copies". Both envelopes should then be placed in an outer envelope and marked "Tender for the Reconstruction of Road, Slope Stabilisation and Drainage works at Windy Hill, Tortola, British Virgin Islands" and addressed to:

The Chairman  
Central Tenders Board  
Ministry of Finance  
Procurement Unit  
RFG Place, Third Floor  
Waterfront Drive, Tortola  
British Virgin Islands

All tenders must be deposited in the "Tender Box" at the Ministry of Finance (Procurement Unit), RFG Place, Waterfront, Tortola, British Virgin Islands, by the bearer not later than 10:00 a.m. on Tuesday, 7th July, 2015. Tenders will not be received after the "Tender Box" is closed.

Tenders will be publicly opened at the Ministry of Finance (Procurement Unit), Tuesday, 7th July, 2015 at 12:00 p.m. Tenderers are invited to attend.

The Government of the Virgin Islands (British) does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

Ministry of Finance  
Procurement Unit  
RFG Place, Third Floor  
Road Town, Tortola  
British Virgin Islands