

NEWS RELEASE

Public Tender Notice PTN No. 8 of 2020

The Government of the Virgin Islands invites tenders for the Renovation of the Ground Floor of the Road Town Fire Station located at Road Town, Tortola, British Virgin Islands:

Scope of Works

- The proposed works comprise of: furnishing all plant, labor, equipment and materials and performing all operations in connection with the renovation of the Ground Floor of the Road Town Fire Station located at Road Town, Tortola, British Virgin Islands in accordance with the aforementioned drawings and specifications. Funding for these works will be through the Government of the Virgin Islands (GOVI), hereinafter referred to as the “Employer”.

Bidders are required to furnish the following:

2. Bidders registered in the British Virgin Islands will be required to submit updated Certificates of Good Standing, to effect that the Bidders has complied with the provisions and have fulfilled the obligations under the Social Security Act Ordinance, CAP. 266, Payroll Taxes Act No. 18. of 2004, Income Tax Ordinance CAP. 206 and National Health Insurance under the Social Security (Amendment) Act 2014 of the Government of the Virgin Islands. These certificates can be obtained from:
 - (i) The Director of Social Security Board
 - (ii) The Commissioner of Inland Revenue; and
 - (iii) The Director of National Health Insurance

Note: Bidders submitting copies of the above-mentioned certificates must have documents notarized no earlier than one month prior to the date of submission.

3. Tenderers are to supply other documentation as listed in the Tender Document, Instructions to Tenderers, Clause 1.10 – Documents Comprising Tender.

4. Failure on the part of tenderers to enclose the supporting documentation indicated above with each respective tender will render the tender non-responsive on the date of opening of bids.
5. **The bidder shall furnish an original Bid Security in the amount of 1% of the bidder's total price; non-submission of Bid Security will lead to rejection of bid.**

APPLICATION FOR DOCUMENTS

Bid documents will be available from Monday, 13th July, 2020, on weekdays between 9:00 am to 4:00 pm. Bidding documents will be sent to bidders electronically upon request to procurement@gov.vg with the subject title “**Renovation of the Ground Floor of Road Town Fire Station, Road Town, Tortola**” Bidders are advised that the destination mailbox is NOT automated to send bidders a dated and time acknowledgement of receipt and delivery of their message. Therefore, bidders should not assume that their email has been safely received and it is the responsibility of the bidder to follow up with the Procurement Coordinator using the contact information below if an acknowledgement of receipt is not received within two (2) working days of submission of their email. Under no circumstance will GoVI or the Procurement Unit, Ministry of Finance, will be responsible for non-receipt of documents by bidder.

Address for Correspondence Only

Procurement Coordinator
Ministry of Finance
Procurement Unit
Qwomar Trading Building #2, 2nd Floor
Road Town, Tortola
British Virgin Islands

Tel: (284) 468-4243/5921
Email: Procurement@gov.vg

A virtual Pre-Tender meeting is scheduled for **Wednesday, 29th July, 2020 at 10:00 am**. Due to the Pandemic Covid-19 preventative measures and social distancing guidelines established by the Ministry of Health and Social Development all prospective tenderers will be notified of the access code and password prior to the meeting. This will be followed by a site visit. All prospective tenderers are invited to attend.

Submission of Tenders

Interested tenderers should submit **one (1) original and three (3) copies plus one (1) flash drive containing the bidder's documents**. The original bid should be placed in a sealed envelope and marked “**Original**” and the additional copies placed in another sealed envelope

and marked “Copies”. Both envelopes should then be placed in an outer envelope mark “Renovation of Ground Floor of Road Town Fire Station, Road Town, Tortola British Virgin Islands” and addressed to:

The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
Qwomar Trading Building #2, 2nd Floor
Blackburne Road, Tortola
British Virgin Islands, VG 1110

All tenders must be deposited in the “Tender Box” at the Ministry of Finance, [Procurement Unit] Qwomar Trading Building #2, Blackburne Road, Tortola, British Virgin Islands by the bearer not later than 10:00 a.m. on **Tuesday, 25th August, 2020**. Tenders will not be received after the “Tender Box” is closed.

Tenders will be opened at the Procurement Unit, Ministry of Finance, Qwomar Trading Bldg #2, 2nd Floor at 11:30 a.m. on, **Tuesday, 25th June, 2020**. Tenderers are invited to witness this process via “Webex”. Tenderers will be provided with the access code and password prior to the opening.

The Government of the Virgin Islands (British) does not bind itself to accept the lowest or any other tender and will not defray any costs incurred by the Tenderer.

**Procurement Unit
Ministry of Finance
Government of the Virgin Islands
Qwomar Building #2
Blackburne Road, Tortola
Virgin Islands**