

Opening Date: 12 January 2022
Closing Date: 26 January 2022
Location: Tortola
Vacancy Notice No. MHSD 1 of 2022
Job Classification: Grade 4
Ministry/Department/Unit: Department of Waste Management
Position Details: One year Probationary period
Established position
Employment Type: Full-time
Remuneration/Benefits: Salary **\$19,440 per annum**. Salary will be commensurate with qualifications and experience.

JOB VACANCY NOTICE Heavy Equipment Operator II

Government of the Virgin Islands



ROLE SUMMARY

The successful applicant will assist department works by operating heavy equipment; and maintenance of equipment in order for works to be completed efficiently and to an acceptable standard.

MAIN RESPONSIBILITIES

1. Operates and maintains the department's heavy equipment in order to assist in the day to day running of the department.
2. Performs any other duties as required by Supervisor or any other senior officers in order to contribute to the effectiveness and efficiency of the unit.

BEHAVIOURAL COMPETENCIES

1. Observes departmental standards for own conduct
2. Manages own work effectively
3. Ensures own actions reduce risks to health and safety
4. Contributes to the effective use of resources
5. Communicates clearly and effectively

WORKING CONDITIONS/ ENVIRONMENTAL FACTORS

- Outdoor environment

MINIMUM QUALIFICATIONS AND EXPERIENCE

- High School Certificate or equivalent
- Three (3) years working experience
- Valid BVI driver's licence
- Sound knowledge of Government structure, policies and procedures
- Ability to safely operate all heavy equipment and trucks
- Good oral and written communication skills
- Good interpersonal skills

HOW TO APPLY

All applications for employment to the Public Service, including applications for transfer under the Employee Mobility Programme must be submitted to the address provided below by the job closing date.

Agency:

Permanent Secretary
Ministry of Health and Social Development
Road Town, Tortola VG 1110
British Virgin Islands

or by email: hrgbvi@gov.vg

Applicants should submit the Employment Application (available at: www.bvi.gov.vg); a Résumé/Curriculum Vitae of their relevant experience and qualifications; with two personal reference letters; certified copies of identification, citizenship, and academic certifications/diplomas/licenses, along with a police certificate from your place of residency.

Applying through the Employee Mobility Programme: Applicants interested in transferring to the Public Service through the Employee Mobility Programme must submit the standard Employment Application (see above) along with the Employee Mobility Application (available at: www.bvi.gov.vg/services/emp). All sections of both forms must be thoroughly completed in order to prevent delays in processing applications. For more information about the Employee Mobility Programme, click www.bvi.gov.vg/services/emp.

Important Notice: Qualified candidates who are considered for potential employment with the Government of the Virgin Islands may be requested to provide further criminal history record information. Evidence of a criminal conviction or other relevant information obtained shall not automatically disqualify an individual from employment with the Government of the Virgin Islands.