

**Recovery and Development Agency
Quick Contracting
Invitation to Tender**



BOOKLET 3

REQUIREMENTS DOCUMENT

CONTRACT FOR THE

AO SHIRLEY SPORTS GROUNDS - TRACK PREPARATION

AT

ROAD TOWN

Recovery and Development Agency

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**Invitation to Tender No.
ITT/0005**

Deadline for submission:
Thursday 8 Nov 2018 at 1200 hours

**CONTRACT FOR THE
AO SHIRLEY SPORTS GROUNDS - TRACK PREPARATION
AT
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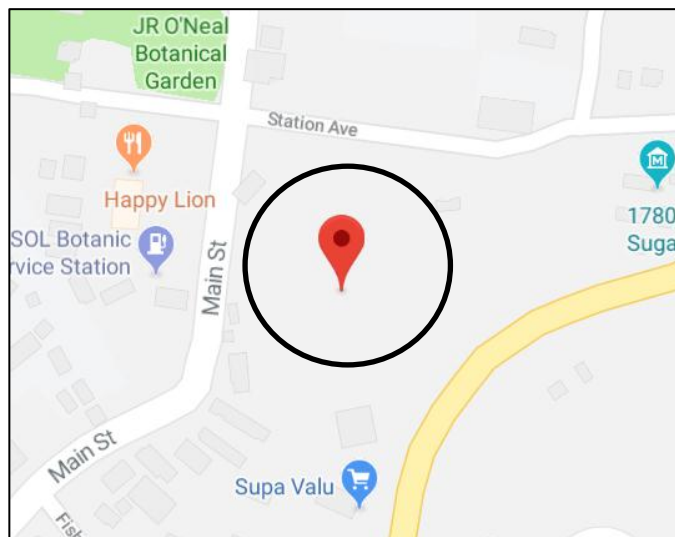
The contents of this Invitation to Tender must not be disclosed to unauthorised persons and must be used only for the purposes of tendering. Please read these documents carefully before tendering.

1. INTRODUCTION

1.1. The track at the AO Shirley Sports Grounds was damaged during the passing of Hurricanes Irma and Maria. The track is no longer fit for purpose as it does not meet the IAAF standards for a Class 1 facility. MONDO, an authorized installer of IAAF-standard tracks, will replace the track surface, with works commencing at the end of November 2018. The track has to be prepared for them before they can start works.

2. LOCATION

2.1. The project is in Road Town, at the AO Shirley Sports Grounds. A map and aerial photography is provided below.





3. SCOPE OF WORKS

3.1. The scope of this project is for the preparation of the A.O. Shirley Recreational Grounds track to provide a surface suitable for MONDO to install the track. The works are to be completed in accordance with the scope of works listed:

3.1.1. **Track Preparation – Removal.** Remove the old track by stripping up the old surface, down to the concrete or asphalt sub-base. Then, using several floor grinders and abrasive discs, sand the surface to a level finish. The discs will be provided by MONDO. There will be a Technician from MONDO on site to provide assistance and guidance on the process.

4. **SECTION-SPECIFIC SCOPE OF WORKS**

- 4.1. The Specific Scope of Works is detailed in this section. The photographs provided are to assist the contractor to understand the current condition of each section and are not intended to show the full scope of works within each section of all the defects that require correction.
- 4.2. All work shall be completed in accordance with the Scope of Works and the Specification. The Specific Scope of Works sheets do not contain the full specification details and are an aid to the Contractor in understanding the specific work required.

4.3. Track Preparation.

- 4.3.1. The existing track is made up of a mat, approximately $\frac{3}{4}$ " thick, that is laid on top of a concrete or asphalt sub-base. The area of the existing track is approximately 4,000yd² (3,400m²).
- 4.3.2. The mat must be stripped up to reveal the concrete or asphalt sub-base underneath.
- 4.3.3. Using several floor grinder/ scrubbers (fig 1), with abrasive discs attached (fig 2), the contractor will sand all areas of the oval until the concrete or asphalt sub-base is provided a level surface for the new track.
- 4.3.4. A technician from MONDO will be provided to supervise the works. He will also provide the discs. The discs are approximately 17" (43cm) in diameter.
- 4.3.5. The contractor will clear the existing surface of all debris created by the stripping up of mat and grinding, by sweeping the surface and disposing of all waste. This will leave a clean sub-base (fig 3) for the installation of the new track.
- 4.3.6. This works must be completed in time for MONDO to install the new track. This is scheduled to start the week commencing 26 November 2018. The works must be complete for this date.



Fig 1. Floor Scrubber/Grinder



Fig 2. Abrasive discs (from MONDO)



Fig 3. Sub-base after the track surface is ground down.

5. HANDOVER DOCUMENTATION

5.1. The following handover documentation must be provided at the end of the contract:

- 5.1.1. A brief description of the work carried out;
- 5.1.2. Any hazards that have not been eliminated through the design and construction processes, and how they have been addressed;
- 5.1.3. Hazardous materials used (i.e. lead paints and special coatings);
- 5.1.4. Health and safety information about equipment provided for cleaning or maintaining the structure;
- 5.1.5. The nature, location and markings of significant services, including underground cables; gas supply equipment; fire-fighting services, etc;
- 5.1.6. Information on the buildings plant and equipment.