

**Opening Date:** 11 June 2018  
**Closing Date:** 25 June 2018  
**Location:** Tortola  
**Vacancy Notice No.** MHSD 12 of 2018  
**Job Classification:** Grade 04  
**Ministry/Department/Unit:** Environmental Health Division  
**Position Details:** One year probationary period  
Established position  
Full-time  
**Employment Type:**  
**Remuneration/Benefits:** **Salary range \$19,440 - \$29,088** Salary is commensurate with relevant qualifications and experience.

## JOB VACANCY NOTICE Vector Control Officer

Government of the Virgin Islands



### ROLE SUMMARY

The successful applicant will monitor and destroy any breeding sites of the Aedes Aegypti mosquito to ensure that the threat of outbreak of disease is eliminated or controlled.

### MAIN RESPONSIBILITIES

1. Inspect premises for signs of mosquito breeding, with collection of specimens as requested by Supervisor to establish sources of infestation.
2. Fog actual and potential breeding sites as necessary to ensure mosquito infestation does not occur or spread.
3. Submit daily and weekly reports detailing all work undertaken, all premises not inspected for any reason and any premises found to be in an unsanitary condition to ensure total community coverage.
4. Educate general population on reduction of mosquito breeding within premises to promote mosquito infestation awareness.
5. Ensure maintenance of all tools, equipment and machinery to ensure they are functioning correctly.
6. Performs any other related duties as required by the Supervisor or any other senior officer in order to contribute to the effectiveness and efficiency of the department.

### BEHAVIOURAL COMPETENCIES

1. Develops and maintains effective working relationships within and outside the team
2. Manages relationships with others in a team, including your manager
3. Manages self to ensure conduct meets departmental standards
4. Maintains work activities to meet requirements including quality
5. Organises and maintains information

### WORKING CONDITIONS/ ENVIRONMENTAL FACTORS

- Fieldwork/outdoor environment

### MINIMUM QUALIFICATIONS AND EXPERIENCE

- High School Diploma or equivalent
- One (1) year working experience
- Basic knowledge of Government structure, policies and procedures
- Basic computer skills including the ability to collate, analyse and interpret data
- Basic use of standard office equipment and relevant computer applications
- Sound interpersonal and organisation skills
- Basic oral and written communication skills

### HOW TO APPLY

All applications for employment to the Public Service, including applications for transfer under the Employee Mobility Programme must be submitted to the address provided below by the job closing date.

Agency:

**Permanent Secretary**  
**Ministry of Health and Social Development**  
**Road Town, Tortola VG 1110**  
**British Virgin Islands**  
Or by email: [hrcbvi@gov.vg](mailto:hrcbvi@gov.vg)

Applicants should submit the Employment Application (available at: [www.bvi.gov.vg](http://www.bvi.gov.vg)); a Résumé/Curriculum Vitae of their relevant experience and qualifications; with two personal reference letters; certified copies of identification, citizenship, and academic certifications/diplomas/licenses, along with a police certificate from your place of residency.

Applying through the Employee Mobility Programme: Applicants interested in transferring to the Public Service through the Employee Mobility Programme must submit the standard Employment Application (see above) along with the Employee Mobility Application (available at: [www.bvi.gov.vg/services/emp](http://www.bvi.gov.vg/services/emp)). All sections of both forms must be thoroughly completed in order to prevent delays in processing applications. For more information about the Employee Mobility Programme, click [www.bvi.gov.vg/services/emp](http://www.bvi.gov.vg/services/emp).

*Important Notice: Qualified candidates who are considered for potential employment with the Government of the Virgin Islands may be requested to provide further criminal history record information. Evidence of a criminal conviction or other relevant information obtained shall not automatically disqualify an individual from employment with the Government of the Virgin Islands.*