

Caribbean Development Bank PPAM & PCM face to face Training Schedule dates for 2018

British Virgin Islands

Date	Module	Trainers	Training Venue
Monday 8 th October	Module 1. PPAM	PPAM Training Team	H. Lavity Stoutt Community College
Tuesday 9 th October	Module 2. PPAM	PPAM Training Team	H. Lavity Stoutt Community College
Wednesday 10 th October	Module 2. PPAM	PPAM Training Team	H. Lavity Stoutt Community College
Thursday 11 th October	Module 2. PPAM	PPAM Training Team	H. Lavity Stoutt Community College
Friday 12 th October	Module 2a PPAM	PPAM Training Team	H. Lavity Stoutt Community College
Saturday 13 th October	Weekend		
Sunday 14 th October	Weekend		
Monday 15 th October	No Training Day		
Tuesday 16 th October	Module 3, Principles, tools & skills for PCM	PCM Training Team	H. Lavity Stoutt Community College
Wednesday 17 th October	Module 3, Principles, tools & skills for PCM	PCM Training Team	H. Lavity Stoutt Community College
Thursday 18 th October	Module 3, Principles, tools & skills for PCM	PCM Training Team	H. Lavity Stoutt Community College
Friday 19 th October	Module 5. Project planning & implementation	PCM Training Team	H. Lavity Stoutt Community College
Saturday 20 th October	Weekend		
Sunday 21 st October	Weekend		
Monday 22 nd October	No Training Day Bank Holiday		
Tuesday 23 rd October	Module 5. Project planning & implementation	PCM Training Team	H. Lavity Stoutt Community College
Wednesday 24 th October	Module 5. Project planning & implementation	PCM Training Team	H. Lavity Stoutt Community College

Thursday 25 th October	Module 7. Risk Management	PCM Training team	H. Lavity Stoutt Community College
Friday 26 th October	Module 7. Risk Management	PCM Training Team	H. Lavity Stoutt Community College
Saturday 27 th October	Weekend		
Sunday 28 th October	Weekend		
Monday 29 th October	Module 10: Train the trainer	PCM/PPAM Training Team	H. Lavity Stoutt Community College
Tuesday 30 th October	Module 10: Train the trainer	PCM/PPAM Training Team	H. Lavity Stoutt Community College
Wednesday 31 st October	Module 10: Train the trainer	PCM/PPAM Training Team	H. Lavity Stoutt Community College
Thursday 1 st November	No Training Day		
Friday 2 nd November	No Training Day		
Saturday 3 rd November	Weekend		
Sunday 4 th November	Weekend		
Monday 5 th November	Module 4. Appraisal	PCM Training Team	H. Lavity Stoutt Community College
Tuesday 6 th November	Module 4. Appraisal	PCM Training Team	H. Lavity Stoutt Community College
Wednesday 7 th November	Module 4. Appraisal	PCM Training Team	H. Lavity Stoutt Community College
Thursday 8 th November	Module 8. Managing Technical Assistance Projects	PCM Training Team	H. Lavity Stoutt Community College
Friday 9 th November	Module 8. Managing Technical Assistance Projects	PCM Training Team	H. Lavity Stoutt Community College
Saturday 10 th November	Weekend		
Sunday 11 th November	Weekend		
Monday 12 th November	Module 6. Monitoring and Evaluation	PCM Training Team	H. Lavity Stoutt Community College
Tuesday 13 th November	Module 6. Monitoring and Evaluation	PCM Training Team	H. Lavity Stoutt Community College
Wednesday 14 th November	Module 6. Monitoring and Evaluation	PCM Training Team	H. Lavity Stoutt Community College
Thursday 15 th November	Module 9. Project Cycle & Procurement	PCM Training Team	H. Lavity Stoutt Community College
Friday 16 th November	Module 9. Project Cycle & Procurement	PCM Training Team	H. Lavity Stoutt Community College

APPENDIX 1

**INDICATIVE LIST OF PPAM AND PCM
FACE-TO-FACE TRAINING MODULES**

Training Module*	Level/ Location/ Estimated Duration	Target Audience
PPAM: PUBLIC POLICY ANALYSIS AND MANAGEMENT TRAINING MODULES		
1. Introduction to Public Policy Analysis and Management for Senior Public Sector Decision Makers	Introductory National (1 day)	Senior public sector decision makers (e.g. Permanent Secretaries, CEOs, Financial Secretaries and Deputies). <i>Prerequisite: None</i>
2. Introduction to PPAM <ul style="list-style-type: none"> • Policy context, analysis, options • Public participation • Policy protocols • Policy implementation • M & E • National Public Policy Framework • Live case studies public policy process 	Introductory National (3 days)	Middle and senior-level technical officers and senior representatives of the private sector and civil society who participate in policy formulation and implementation. <i>Prerequisite: None, however Solving Public Policy Problems online introductory course recommended</i>
2.A Advanced Level Public Policy Analysis and Management for Senior Public Sector Decision Makers <ul style="list-style-type: none"> • Whole of Government approach to policy development/ implementation 	Advanced National (1 day)	Senior public sector decision makers (e.g. Permanent Secretaries, CEOs, Financial Secretaries and Deputies). <i>Prerequisite: Module 1, 2 OR Solving Public Policy Problems online course</i>
PCM: PROJECT CYCLE MANAGEMENT TRAINING MODULES		
3. Principles, process, tools and skills for RBM PCM	Introductory National (3 days)	New entrants into the public sector Technical officers with <u>direct</u> responsibility for PPAM and PCM activities (and who have never had any basic training on PCM) <i>Prerequisite: None</i>

Training Module*	Level/ Location/ Estimated Duration	Target Audience
4. Project Appraisal <ul style="list-style-type: none"> • Function of project appraisal/ demand for project • Project design • Alternatives analysis • Cost-Benefit Analysis • Institutional, financial assessment • Sustainability • Risk assessment • Live case studies in regional context 	Advanced National (3 days)	Analysts and other senior technical officers with direct responsibility for PPAM and PCM activities. <i>Prerequisite: Module 2, IDB PCM online course Project Management Techniques for Development Professionals or PPAM Solving Public Policy Problems online course OR prior training in Basic PCM or PPAM</i>
5. Project planning and Implementation for Senior Managers/ Team Leaders <ul style="list-style-type: none"> • Live case studies within the regional context 	National (3 days)	Senior Managers (e.g. Heads of Departments/ Team Leaders) <i>Prerequisite: None; However, IDB online Project Management Techniques for Development Professionals course recommended</i>
6. M&E <ul style="list-style-type: none"> • Indicators • M&E Frameworks & Reporting • Participatory Review • Planning a review • Lesson learning 	National (3 days)	Officers with responsibility for M & E <i>Prerequisite: M&E online course recommended or Module 2 OR prior training in Basic PCM</i>
7. Risk Management	National (2 days)	Senior Analysts/ Managers (who require in-depth training in risk management) <i>Prerequisite: Module 4 or 5, or IDB Project Management Techniques for Development Professionals online Course OR prior training in Project Management</i>
8. Capacity Development Principles – Managing Technical Assistance Projects	National (2 days)	Middle and senior-level technical officers who design and execute soft projects (such as training and institutional-strengthening/ reform)

Training Module*	Level/ Location/ Estimated Duration	Target Audience
Will address issues relating to “soft projects:” definition, design, skills needed for implementation, communication aspects, and cross cutting themes of gender, sustainability, climate change, energy efficiency etc.		<i>Prerequisite: Module 2 OR prior training in Basic PCM OR M&E online course</i>
9. Procurement <ul style="list-style-type: none"> • Introduction • Works and Services • International Procurement standards • FIDIC guidelines and regional context • Live case studies in procurement 	National (2 days)	Procurement specialists and project managers, <i>Prerequisites: Module 3; Completion of Module 1 of the online procurement course, OR Completion of the IDB Project Management Techniques for Development Professionals online Course recommended</i>
10. Training of Trainers (TOT) workshop: <ul style="list-style-type: none"> • Learning styles • Participatory approach to training • Online learning • CPD • Follow-up & Feedback • PPAM in the classroom • PCM in the classroom 	National (3 days)	Senior officials and government Trainers who have been selected to undertake PPAM/PCM training of public officials using the same curricula Government Training department staff Government Training provider staff <i>Prerequisites: Basic training skills Must have participated in PPAM and/or PCM face-to-face training modules</i>