



Invitation to Bid

No. 10 of 2018

**GOVERNMENT OF VIRGIN ISLANDS
MINISTRY OF FINANCE
REHABILITATION AND RECONSTRUCTION
LOAN – HURRICANE IRMA
BRITISH VIRGIN ISLANDS
SUPPLY OF EQUIPMENT AND FURNITURE
FOR SCHOOLS IN THE BVI**

The Government of Virgin Islands (GOVI) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to US\$65,291,000 towards the cost of CDB No. 12/SRF-OR-BVI: Rehabilitation and Reconstruction Loan – Hurricane Irma Project and intends to apply a portion of the proceeds to this financing to eligible payments under contract(s) for which this invitation is issued. Payments by CDB will be made only at the request of GOVI and upon approval by CDB, and will be subject, in all respects, to the terms and conditions of the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOVI shall derive any rights from the Loan Agreement or have any claim to the proceeds of the Loan.

The Projects Unit of the Ministry of Finance, who is the Executing Agency, now invites sealed bids from eligible and qualified Bidders for the **Supply of Equipment and Furniture for Schools in the British Virgin Islands** in Lots 1, 2 and 3 as follows. The bidder may bid for any individual Lot or any combination of Lots.

- (a) Lot 1 – Office Equipment
- (b) Lot 2 – Kitchen Appliances
- (c) Lot 3 - Furniture

Consideration will be limited to firms or joint ventures of firms which are legally incorporated or otherwise organised in, and have their principal place of business in an eligible country and are either:

- (a) more than 50% beneficially-owned by a citizen or citizens and/or bona fide resident or residents of an eligible country, or by a body corporate or bodies corporate meeting these requirements; or
- (b) owned or controlled by the Government of an eligible country provided that it is legally and financially autonomous and operated under the commercial law of an eligible country and otherwise meets the eligibility requirements of the CDB Guidelines for Procurement (2006).

Eligible countries are member countries of CDB.

Eligible bidders will be required to submit full qualification information with their bids establishing their eligibility to bid and qualification to perform the contract if the bid is accepted. Tender and qualification information are to be submitted in the English Language on the prescribed forms inserted in the Bid Documents. Submissions that do not provide the information required or that do not demonstrate the prospective contractor's ability to perform satisfactorily, will not qualify and will not be considered for further evaluation.

Application For Documents

Bid documents will be available upon request at the address below, from **10th August 2018**, on week days between 9:00 a.m. to 4:00 p.m. A complete set of Bidding documents (can be purchased by interested bidder upon payment of a non refundable fee of **\$250.00**). Requests may be made by personal application or in writing. Written applications must be clearly marked: **"Supply of Equipment and Furniture for Schools in the BVI – Rehabilitation and Reconstruction Loan – Hurricane Irma"**. The method of payment will be by cashier's cheque or cash (payable to the Accountant General). Bidders who request that documents be forwarded to them must submit an account number from a local courier agent that accepts freight collect charges. The documents will be promptly dispatched, but under no circumstance will

GOVI or the Procurement Unit, Ministry of Finance, be held responsible for late delivery, loss or damage to the documents.

Submission of Tenders

In accordance with the instruction of the bidding document, one (1) original and three (3) hard copies of Bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked **"Tender for Supply of Equipment and Furniture for Schools in the BVI"** and must be delivered to the address below no later than 10:00 am **Tuesday, 4th September, 2018**. Bids will be opened publicly at the address below immediately after the deadline for submission of bids, in the presence of Bidders' representatives who choose to attend.

Each bid must be accompanied by the required **(5%)** Bid Security in a freely convertible currency. Late bids will be rejected.

GOVI/Ministry of Finance reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) on the grounds for GOVI/Ministry of Finance action. GOVI will not defray any costs incurred by any bidder in the preparation of bids.

Please refer to **Bid Data Sheet** in the tender document for full details and instructions.

1. Address for Bid Submission and Bid Opening

The Chairman
Central Tenders Board
Ministry of Finance
Procurement Unit
Central Administrative Complex,
Third Floor, East Atrium
Waterfront Drive, Tortola
British Virgin Islands
Email: procurement@gov.vg