



RDA Temporary Employment Opportunity

Opening Date: 6th May 2019
Closing Date: 20th May 2019
Job Title: Economist
Location: Road Town, Tortola
External Agency: Recovery and Development Agency
Assignment Duration: Full time Secondment;
Minimum Period of Three (3) Years



ORGANISATIONAL BACKGROUND

The Government of the Virgin Islands in collaboration with the Recovery and Development Agency (RDA) invites qualified and professional applicants to apply for the position of Economist.

PURPOSE

The successful applicant will conduct regular internal audits and report findings to the RDA Risk and Audit Committee; and monitor the performance of the RDA against recommendations ensuring responsible corporate governance of the RDA. The position will be managed on a day to day basis by the Chief Financial Officer.

RESPONSIBILITIES

1. Compile and analyse economic data in order to produce reports and inputs into programme and project planning.
2. Provide and manage specialist input and advice on economic costs and benefits into planning.
3. Support recruitment of and manage technical experts on economic analysis recruited for specialist projects coordinating their contribution to the planning team.
4. Provide economic and financial rigor to the production of statement of requirements in collaboration with Ministries.
5. Provide specialist financial and economic analysis in support of the Business Case process.
6. Formulate the economic case for programmes and projects, and design and monitor the framework for ensuring value for money.
7. Support on-request contract evaluation in accordance with the procurement policy.
8. Compile and coordinate collection of reports and data for the Internal Audit process.
9. Assist in the design and maintenance of monitoring and evaluation frameworks for individual project delivery.

PREFERRED SKILLS AND COMPETENCIES

- Bachelor/Master's Degree in economics, accounting, business or similar field
- 5-7 years of conducting economic assessment and review
- Experience of value for money assessments and cost benefit analysis preferred
- Excellent decision-making and leadership capabilities
- Possess excellent analytical, presentation, and communication skills
- Ability to quickly/easily adjust to changing priorities/direction
- Demonstrated experience using requisite software

WORKING CONDITIONS/ ENVIRONMENTAL FACTORS

- Normal Office Environment

HOW TO APPLY

The cover letter and resumes of interested public officers are to be submitted to the Department of Human Resources at the below address by the closing date.

Director of Human Resources
Department of Human Resources
Simms Building
Road Town, Tortola VG 1110
British Virgin Islands

Or by email: hrdbvi@gov.vg

Programme Details:

The temporary employment provides an opportunity for public officers to further enhance their knowledge, skills and overall competencies by being shifted, for a period of time, to employment with the RDA.

Application Process:

Submit resume and cover letter to the Department of Human Resources.